

Regular Meeting of the Board of Trustees, Muscatine Art Center December 18, 2008

Present: Jan Henderson, Mike Knott, Dave Meloy, Scott Natvig and Tom Spread

Absent: Mark Huddleston, Eric Knoernschild, Caren Luke, and Becky Wichers

Staff: Barb Christensen

Visitors Speak: Dan Clark and Jane Reischauer, representing the Historic Preservation Commission, were present to discuss the Commission's position on the property at 1402 Mulberry.

Jennifer Meyer, from the Muscatine Journal and Charles Potter from KWPC were also present.

Dan Clark handed out copies of the site inspection report on the Jayne House prepared by David Arbogast, an architectural conservator from Davenport. Mr. Arbogast accompanied the house tour on December 3, 2008.

Arbogast's report recommends that the house either be restored or relocated intact as indicated in Conclusion No. 5 on the 2nd page of the report. The Commission supports this recommendation. The report is attached to these minutes.

Arbogast has indicated that he would be happy to be involved in any future discussions relative to the property.

Clark expressed the Commission's desire to move forward together with the MAC Board.

President Natvig explained that the issue would be reviewed by the Building & Grounds Committee in the near future.

Minutes: It was moved by Jan Henderson and seconded by Dave Meloy that the minutes of the November 20, 2008 Board Meeting be approved. Motion carried.

Bills: It was moved by Tom Spread and seconded by Dave Meloy to approve the monthly bills totaling \$9,674.09 for payment. Motion carried.

COMMITTEE REPORTS

Collections: Barb purchased a child's lemonade set, child's lion spooner and bowl and a pressed glass compote for the glass collection.

Barb will begin pursuing costs for display cases to be installed in the Sarah Eaker Hughes bedroom for displaying the MAC's art glass collection. It may be necessary to hire a designer.

Building & Grounds:

A tour was conducted with representatives from the Historic Preservation Commission and their Friends group on Wednesday, December 3, 2008 at noon.

As indicated above this tour precipitated the Arbogast report that will be considered at a B&G Committee meeting in the near future.

Finance & Budget: Tom Spread reviewed the Support Foundation Budget report for the 2008 calendar year. The Revenue Summary for October was also reviewed.

Long-Range Planning: The "Goals & Objectives" to be accomplished by the Art Center in 2008/2009 were reviewed.

Personnel: It is time for Barb's annual review. Scott will work with the Personnel Committee to begin this process.

Program/Publicity: The Festival of Wreaths made approximately \$4,500 (previously reported as approximately \$3,700).

3,000 copies of the Art Center/Musser Library joint newsletter ("Watermark") will be printed with help from "Shield Design". The first issue will come out in January 2009.

A "dessert theater" play "Murder Me Always" will be performed by the Pearl City Players at the MAC. Proceeds will be split between the MAC and the Players.

Education Coordinator's Report: Report was received for review.

Director's Report: Report was received for review. Attendance is "way up" over last year.

Unfinished Business: None

New Business: None

Adjourn: A motion was made by Mike Knott and seconded by Tom Spread to adjourn the meeting. Motion carried.

Respectfully submitted,
Michael J. Knott , Secretary

DIRECTOR'S REPORT
For the month of December 2008
January 15, 2009

Total number of visitors for December 2008
903

Total number of visitors for December 2007
751

Total number of visitors Year-to-Date 2008
22770

Total number of visitors Year-to-Date 2007
16522

All figures include outreach program participants

EXHIBITIONS (in the month of December)

Through January 11, 2009

Fairy Tale Art: Illustrations from Children's Books

EXHIBITIONS (currently on view – January)

Through March 8, 2009

Kosovo Revisited

CLASSES

December 3

Art for Tots: Happy Holidays –two sessions taught by Julie Herold

December 5

Music for Tots –two sessions taught by Julie Lear

December 6

Family Workshop: Gingerbread Schoolhouse –taught by Julie Lear

December 10

Art for Tots: Ho Ho Ho –two sessions taught by Julie Herold

November 15

Kids Workshop: Candy bag Santa –taught by Julie Lear

TOURS

None

OTHER

December 2, 3, 10

Lear presented outreach programs to Happy Time Pre-School

December 4

Outreach: Library Story Time at MAC

December 7

Compton Birthday Party

December 8

Lear presented outreach programs to Y Variety Arts

December 11

Outreach: Homeschool Gingerbread Workshop

Lear presented outreach programs to Y Teen Leaders

December 13, 14

Piano Recitals

December 15

City Staff Meeting – Music Room

December 30

Eulenspiegel Puppet Show

ACQUISITIONS

None

Respectfully submitted,

Barbara C. Christensen
Director
lb

KLZ INCORPORATED
1115 Sunrise Circle
Muscatine IA 52761

January 8, 2009

To: Barb

From: Maria

Re: Education Coordinator's Report, December 2008

December is always a fun month, with our traditional holiday classes. Unfortunately enrollment has dropped again this year in our paid classes. I think this is partly due to the downturn in the economy and partly due to the fact that each year there are more children's programs and activities, many of which are less expensive, for parents to choose from. Attendance in our outreach events continues to hold steady.

We held two kids' Saturday workshops in December – our ever-popular “Gingerbread House Workshop” and “Santorama.” This year the gingerbread house was a one-room schoolhouse, and the Santa ornament was a “Candybag” Santa inspired by one of the Victorian ornaments from our permanent collection.

There were outreach programs in December. On December 3 Julie Lear went to Happy Time Preschool for a “Music Lady” event which had been cancelled due to bad weather in November. On December 4 we partnered with Musser Library in our annual “St. Nicholas Day” story time at the Art Center. This year we changed our theme somewhat to feature the fairy tale illustration exhibit and coordinate with the Fairy Tale Extravaganza. However, St. Nick DID appear and put candy in everyone's shoes! On Dec. 8 Julie Lear led the Y Variety Arts kids in creating Icosahedron Christmas ornaments from recycled Christmas cards. She repeated the program on Dec. 11 for the Y Teen Leaders. On December 11 we hosted a Gingerbread House Workshop for the Homeschool Assistance Program. We tried to host an event for Newcomers Club in December, but had to cancel and reschedule twice because of weather. I hope the third time is the charm – we are scheduled again for next week!

There were no formal tours scheduled in December.

There was one birthday party held in December.

I am currently working on supplies and support for our winter classes and planning the spring and summer programs.

Let me know if you have anything else to add to the list.

**Muscatine Art Center Education Department
2008 Fall Attendance Report**

December 2008

<u>Date</u>	<u>Event</u>	<u>Students enrolled</u>	
<u>Attendance</u>			
Mon. Dec. 1			
Tues. Dec. 2	Adventures in Art	--	--
	Outreach: Happy Time Preschool		--
57			
Wed. Dec. 3	Art for Tots: Happy Holidays ID 5131 & 5132		11
15			
	Art for Tots: Happy Holidays ID 5133		cancelled –
low enrollment			
	Outreach: Happy Time Preschool	--	
32			
Thurs. Dec. 4	Outreach: Library Storytime at MAC	--	30
Fri. Dec. 5	Music for Tots ID 5139 & 5140		25
35			
Sat. Dec. 6	Family Workshop: Gingerbread Schoolhouse ID 5151		20
35			
Sun. Dec. 7	Birthday Party (Compton)	--	
11			
	Totals for week:		56
	215		
Mon. Dec. 8	Outreach: Y Variety Arts	--	
9			
Tues. Dec. 9	Adventures in Art	--	--
	Outreach: Newcomers Family Days		cancelled -
weather			
Wed. Dec. 10	Art for Tots: Ho Ho Ho ID 5134 & 5135		11
15			
	Art for Tots: Ho Ho Ho ID 5136		cancelled –
low enrollment			
	Outreach: Happy Time Preschool	--	
15			
Thurs. Dec. 11	Outreach: Homeschool Gingerbread workshop	--	
42			
	Outreach: Y Teen Leaders	--	
10			
Fri. Dec. 12			
Sat. Dec. 13	Kids Workshop: Candybag Santa ID 5152		11
13			
Sun. Dec. 14			

Totals for week:
104

22

Mon. Dec. 15

Tues. Dec. 16

Wed. Dec. 17

Thurs. Dec. 18 Outreach: Newcomers Family Days
weather

cancelled -

Fri. Dec. 19

Sat. Dec. 20

Sun. Dec. 21

Totals for week:

Mon. Dec. 22

Tues. Dec. 23

Wed. Dec. 24 *Art Center Closed - Christmas*

Thurs. Dec. 25 *Art Center Closed - Christmas*

Fri. Dec. 26

Sat. Dec. 27

Sun. Dec. 28

Totals for week:

Mon. Dec. 29

Tues. Dec. 30

Wed. Dec. 31

Totals for December 2008:

78

319

Totals for December 2007

101

292

Totals for December 2006

164

502

Totals for Fall 2008 Semester:

564

3308

Totals for Fall 2007 Semester:

708

3403

Totals for Fall 2006 Semester:

846

3011