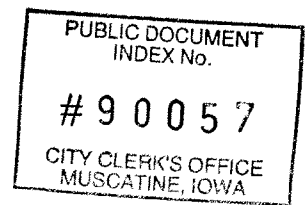


**Roy J. Carver Charitable Trust**

202 Iowa Avenue • Muscatine, Iowa 52761-3733

563/263-4010 • Fax: 563/263-1547

www.carvertrust.org



March 8, 2007

Ms. Kas Kelly  
Executive Director  
Muscatine Safe Streets, Inc.  
614 Mulberry Avenue  
Muscatine IA 52761

**Grant #07-2865**

Dear Ms. Kelly:

Thank you for updating the Carver Trust on the fund-raising efforts to support renovation and playground equipment costs for Taylor Park. We are pleased to learn of your progress in meeting the challenge conditions set forth for this \$20,000 grant.

A copy of this letter, along with the AGREEMENT OF GRANTEE form, has been sent to Mr. A. J. Johnson, City Administrator. In order to receive the grant, it is necessary to have the appropriate signatures on both copies of this form, which stipulates the legal and reporting requirements. Once the forms have been completed, Mr. Johnson should send one copy back to this office by **March 20, 2007**, and retain the other copy for his files. We intend to pay the grant in full at the end of March 2007.

A final report, describing the progress of the project and related expenditures, will be due no later than February 15, 2008. We ask that you refer to the above grant number in any future correspondence concerning this award.

Congratulations on your grant award and best wishes for success as you undertake this initiative.

Sincerely,

A handwritten signature in cursive script that reads "Beverly J. Ash".

Beverly J. Ash  
Grants Manager

c: Mr. A. J. Johnson with Agreement of Grantee (2)

**ROY J. CARVER CHARITABLE TRUST**

**AGREEMENT OF GRANTEE**

As a condition to a total grant in the amount of \$20,000 to the City of Muscatine, the undersigned agrees to comply with the following conditions:

1. **Purpose.** The grant shall be used exclusively for the designated purposes as outlined in the grant award letter of August 30, 2006, and will not be used for purposes prohibited by law, including those purposes designated in Section 4945 of the Internal Revenue Code. In the event that the funds are not used for the designated purposes within the time specified in the grantee's proposal or within any approved extension, the funds shall be returned to the Trust.
2. **Accounting and Auditing.** A systematic record shall be kept by the grantee of the receipt and disbursement of funds and expenditures incurred under the terms of the grant. Substantiating documents (bills, invoices, canceled checks, receipts) shall be retained in the grantee's files for a period of not less than three (3) years after expiration of the grant period. The grantee agrees to promptly furnish the Trust with copies of such documents upon the Trust's request. The Trust, upon request, shall have complete access to the grantee's files and records for the purposes of making such financial audits, verifications and investigations as it deems necessary concerning the grant.
3. **Budget.** Expenditures of the grant funds must adhere to the specific line items in the approved grant budget. Transfers among line items (increases and decreases) are restricted to one thousand dollars (\$1000) or ten percent (10%) of the approved line item amount, whichever is greater. If a transfer in excess of this restricted level becomes necessary, the grantee shall request authorization from the Trust by letter. Such transfers may not be made without prior written approval by the Trust.
4. **Reports.** Narrative and financial reports shall be furnished by the grantee to the Trust as stipulated in the award letter. The narrative report shall include a report on the use of the funds in compliance with the terms of the grant, the progress made by the grantee towards achieving the grant purposes, and any problems or obstacles encountered in the effort to achieve grant purposes. The financial report should be in the same format as the approved grant budget and show the amount budgeted for each line item, the amount expended against each line item as of the date of the report, and the resulting balance remaining in each line.
5. **Public Reporting.** The grantee shall send to the Trust copies of papers, manuscripts, and other information materials, including print media publications, that are related to the project supported by the Trust. In all public statements concerning the Trust - press releases, annual reports, or other announcements - grantees are requested to refer to the Trust by its full name: Roy J. Carver Charitable Trust.
6. **Grant Reversion or Termination.** The total amount of this grant or any payment thereof may be discontinued, modified or withheld at any time when, in the judgment of the ROY J. CARVER CHARITABLE TRUST, such action is necessary to comply with the requirements of the law.

The foregoing conditions are hereby accepted and agreed to as of the date indicated.

**Grantee Organization:** City of Muscatine

Date: 03/15/2007

By: Richard W. O'Brien  
[Signature of Authorized Official and Title]

(typically a board representative)

Richard Klimes  
[Signature of Project Director and Title]

By: Richard W. O'Brien, Mayor  
[Printed Name of Authorized Official and Title]

Richard Klimes, Parks & Rec Director  
[Printed Name of Project Director and Title]