

# MUSCATINE CITY COUNCIL



## 2021 MEETING SCHEDULE

(All meetings start at 7:00 PM Unless voted upon by Council.)

	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	
January 7 & 21	July 1 & 15	January 14	July 8
February 4 & 18	August 5 & 19	February 11	(No Meeting)
March 4 & 18	September 2 & 16	March 11	September 9
April 1 & 15	October 7 & 21	April 8	October 14
May 6 & 20	November 4 & 18	May 13	(No Meeting)
June 3 & 17	December 2 & 16	June 10	December 9

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Are being held virtually until further notice  
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## AGENDA

**THURSDAY JANUARY 21, 2021**

**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items 6A-B Approval of City Council Minutes**

- A. Regular Council Meeting Minutes– January 7, 2021
- B. In-Depth City Council Meeting Minutes – January 14, 2021

**\* Item 8 A-F Petitions and Communications**

- A. Request on second reading on a new Class “B” Native Wine Permit, Living Quarters, Special Class “C” Liquor License, Sunday Sales and Living Quarters for Muscatine Family Restaurant, 1903 Park Avenue – Muscatine Family Restaurant, LLC (pending Inspections and insurance)
- B. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit and Class “E” Liquor License for Fareway Stores, Inc. #998, 2100 Cedar Plaza Drive – Fareway Stores, Inc. (pending inspections)
- C. Request for renewal of a Class “B” Native Wine Permit, Special Class “C” Liquor License and Sunday Sales for Sal Vitale’s Pizzeria & Pasta, 1010 Park Avenue – The Sicilian Pizza and Subs, LLC (pending inspection and insurance)
- D. Request for renewal of a Class “B” Liquor License, Catering Privilege, Outdoor Service and Sunday Sales for the Merrill Hotel and Conference Center, 119 Mississippi Drive West – Riverview Hotel Development LLC (pending inspection and insurance)
- E. Application for Revitalization Property Tax Abatement – 817 Cedar Street- Manuel Martinez
- F. Application for Revitalization Property Tax Abatement – 611 Liberty Street - Justus

\* **Item 9 From the Mayor**

\* **Items 12 D Receive and File**

- A. Muscatine County Board of Supervisors Minutes January 4, 2021
- B. Muscatine County Board of Supervisors Minutes January 11, 2021
- C. Muscatine County Board of Supervisors Minutes January 12, 2021
- D. City Of Muscatine Financial Reports – December 2020

\* **Bills\***

- \* Approval of attached Bills for Approval totaling \$, which include receipt summaries and journal entries, subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

A. Hot Mix Asphalt Alley Overlay Project

The City of Muscatine Public Works Department has compiled a list of alleys to be overlaid with hot mix asphalt during Fiscal Year 2020/2021. Prior to approving the plans and specifications and soliciting bids, a public hearing is required. (Pat Lynch)

Now is the time for the public to comment.

B. Hot Mix Asphalt Street Overlay Project

The City of Muscatine Public Works Department has compiled a list of streets to be overlaid with hot mix asphalt during Fiscal Year 2020/2021. Prior to approving the plans and specifications and soliciting bids, a public hearing is required. (Pat Lynch)

Now is the time for the public to comment.

C. PCC Full Depth Patching Project

The City of Muscatine Public Works Department has compiled a list of streets to be full-depth concrete patched during Fiscal Year 2020/2021. Prior to approving the plans and specifications and soliciting bids, a public hearing is required. (Pat Lynch)

Now is the time for the public to comment.

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

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**11. FROM THE CITY ADMINISTRATOR**

A. Ordinance Vacating and Deeding Unimproved Alley Right of Way to an Adjacent Property Owner-Second Reading

Millwork Properties, LLC has submitted a request to vacate, and then deed over, the unimproved alley right of way that directly adjoins the rear of their property at 1103 Musser Street. Staff recommends approval of the attached ordinance vacating the alley right of way in Block 7 of George Smalley's Addition to the City of Muscatine, Iowa. (April Limburg)

Is there a motion to approve the first reading of this ordinance as submitted?

B. Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting the Date for Receipt of Bids for the 2020/2021 Asphalt Alley Program (Public Hearing A)

The City of Muscatine Public Works Department has compiled a list of alleys to be overlaid with hot mix asphalt during Fiscal Year 2020/2021. The Bidding Documents are now complete and ready to be released to solicit bids. The bids are due on February 23, 2021 at 10:00 am. (Pat Lynch)

Is there a motion to adopt this Resolution as submitted?

C. Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting the Date for Receipt of Bids for the 2020/2021 Asphalt Street Overlay Program. (Public Hearing B)

The City of Muscatine Public Works Department has compiled a list of streets to be overlaid with hot mix asphalt during Fiscal Year 2020/2021. The Bidding Documents are now complete and ready to be released to solicit bids. The bids are due on February 23, 2021 at 10:00 am. (Pat Lynch)

Is there a motion to adopt this Resolution as submitted?

D. Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting the Date for Receipt of Bids for the 2020/2021 PCC Full Depth Patching Program. (Public Hearing C)

The City of Muscatine Public Works Department has compiled a list of streets to be full-depth concrete patched during Fiscal Year 2020/2021. The Bidding Documents are now complete and ready to be released to solicit bids. The bids are due on February 23, 2021 at 10:00 am. (Pat Lynch)

Is there a motion to adopt this Resolution as submitted?

E. Resolution Authorizing Assessments to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid nuisance abatement costs to private properties. The nuisance abatement costs total \$5,036.59, the administrative fees are \$1,950.00, and the assessment fees are \$1,250.00. The total fees being requested for assessment at this time total \$8,236.59. (Jodi Royal-Goodwin)

Is there a motion to adopt this Resolution as submitted?

F. Resolution Setting Public Hearing to Declare Certain Real Estate Owned by the City as Surplus and Authorizing the Sale of Said Certain Property

The City of Muscatine has accumulated a number of parcels of land for which the continued public ownership of no longer serves any useful purpose. In order to return these parcels to a useful purpose, a public hearing is required before the City Council may act on this request. Staff recommends this resolution be adopted setting a public hearing for Feb 4, 2021 at 7:00 pm. (April Limburg)

Is there a motion to adopt this Resolution as submitted?

G. Request to Change Date of Current Federal Transit Administration (FTA) Operating Assistance Contract

The City of Muscatine Transit (MuscaBus) requests to approve an amendment offered by the Federal Transit Administration (FTA) to extend the date of our Operating Assistance (5311) Federal Fiscal Year 20 – State Fiscal Year 21 contract. The original agreement was effective from July 1, 2020 to June 30, 2021. The amendment extends the end date by one year to June 30, 2022.(Amy Fortenbacher)

Is there a motion to approve this request as submitted?

H. Request to Approve Contracts with Salvation Army (\$20,000), Muscatine Center

for Social Action (\$9,000), and United Way (\$14,800) to Provide Expanded Food Services in Response to the COVID-19 Public Health Crisis Contracts for Services Using Community Development Block Grant Funds

The City was awarded \$53,004 in CDBG Grant Funds to Support Infectious Disease Response from the Iowa Economic Development Authority to support the response to the COVID-19 public health crisis. The attached contracts support the expanded food services included in the City's application to the state and provided in response to increased need following the Governor's declaration of the public health crisis. (Jodi Royal-Goodwin)

1. Salvation Army (\$20,000)

Is there a motion to approve this request as submitted?

2. Muscatine Center for Social Action (\$9,000)

Is there a motion to approve this request as submitted?

3. United Way (\$14,800)

Is there a motion to approve this request as submitted?

- I. Request to Approve Addendum to Collections Services Agreement with Municipal Collections of America, Inc. (MCOA)

The purpose of this item is to approve an addendum to the Collection Services Agreement between the City of Muscatine and Municipal Collections of America, Inc (MCOA). The addendum updates the collection agent fee schedule pto account for new legal requirements imposed by the State of Iowa regarding collections for unpaid Automatic Traffic Enforcement (ATE) fines. (Nancy Lueck)

Is there a motion to approve this request as submitted?

- J. Request to Approve the Issuance of a Purchase Order to FSS Inc. for interrogation room video equipment

The replacement and update of interrogation room cameras and audio recording equipment from analog to digital will enhance our system with new technology. Staff request the approval of a Purchase Order in the amount of \$7,003.00 to FSS Inc for the purchase of this equipment. There is \$6,000 budgeted for this expense with the remaining about being absorbed into the current operating budget. (Brett Talkington)

Is there a motion to approve this Request as submitted?

K. Request to Approve Copier Lease for Community Development

Presented for City Council's consideration is a 5-year lease agreement for a small copier in the Community Development office.

Is there a motion to approve this Request as submitted?

L. Request to Approve Application to Iowa's Rural Heritage Revitalization Grant

12. **COMMUNICATION – RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$, which includes receipt summaries and journal entries be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

16. **ADJOURNMENT**