

# MUSCATINE CITY COUNCIL

Peggy Gordon 3 <sup>rd</sup> Ward	Diana Broderson Mayor	Nadine Brockert 4 <sup>th</sup> Ward	
Osmond Malcolm 2 <sup>nd</sup> Ward	<b>2020 MEETING SCHEDULE</b>  (All meetings start at 7:00 PM unless voted upon by Council.)	John Jindrich 5 <sup>th</sup> Ward	
Dennis Froelich 1 <sup>st</sup> Ward		Kelcey Brackett At Large	
DeWayne Hopkins At Large		Cinda Hilger Administrative Secretary	
Matt Brick City Attorney		Greg Jenkins Interim City Administrator	
	<b>Regular Meetings</b>	<b>In-depth Meetings</b>	
January 2 & 16	July 2 & 16	January 9	July 9
February 6 & 20	August 6 & 20	February 13	(None in August)
March 5 & 19	September 3 & 17	March 12	September 10
April 2 & 16	October 1 & 15	April 9	October 8
May 7 & 21	November 5 & 19	May 14	November 12
June 4 & 18	December 3 & 17	June 11	December 10

## AGENDA

**\*\*\* Due to COVID-19 precautions all Muscatine City Council Meetings\*\*\*  
will be held electronically until further notice.**

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**THURSDAY May 7, 2020  
7:00 P.M.**

**1. CALL TO ORDER**

2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items 6A-C Approval of City Council Minutes**

- A. Special City Council Meeting Minutes– April 15, 2020
- B. Regular City Council Meeting Minutes – April 16, 2020
- C. Special City Council Meeting Minutes – April 29, 2020

**\* Item 8- Petitions and Communications**

- A. Request from Geneva Golf & Country Club for the Dispensing of Fireworks by J&M Displays in Conjunction with their Annual Family Fun Day on August 15, 2020
- B. Request on first reading for a new Special Class "C" Liquor License and Outdoor Sales for a 6 month Permit for Keep Muscatine Beautiful, Harbor Drive from Pearl City Station to Memorial Plaza - Keep Muscatine Beautiful (pending inspections and insurance)
- C. Request for renewal of a Class "C" Liquor License, Outdoor Service and Sunday Sales for El Allende, Inc, 1107 Grandview Ave - (pending inspections and insurance)
- D. Request for renewal of a Class "C" Liquor License and Sunday Sales for Sticks N' Stones Bar and Billiards, 218 Walnut Street (pending inspections)
- E. Request for renewal of a Class "B" Wine Permit, Class "C" Beer Permit (carryout), Class "E" Liquor License and Sunday Sales for Casey's General Store #1484, 1111 Oregon Street (pending inspections)
- F. Request for renewal of a Class "B" Wine Permit, Class "C" Beer Permit (carryout), Class "E" Liquor License and Sunday Sales for Casey's General Store #2906, 3509 Steamboat Way (pending inspections)
- G. Request for renewal of a Class "B" Wine Permit, Class "C" Beer Permit (carryout), Class "E" Liquor License and Sunday Sales for Casey's General Store #2944, 3010 University Drive (pending inspections)

**\* Item 9 From the Mayor**

**A. Proclamation for Peace Officer’s Memorial Day**

**B. Proclamation for EMS Week**

**\* Items 12A-B - Receive and File**

A. Muscatine County Board of Supervisors Minutes – April 13, 2020

B. Muscatine County Board of Supervisors Minutes – April 20, 2020

C. Muscatine County Board of Supervisors Minutes – April 27, 2020

D. City of Muscatine Financials – March 2020

**\* Bills\***

\* Approval of attached Bills for Approval totaling \$3,164,596.75, subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

A. Public Hearing for Park Avenue Conversion Project

This public hearing concerns the plans, specifications, form of contract and cost estimate for the Park Avenue Conversion Project.

Now is the time for the public to comment

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

A. Presentation of Life Saving Award to Officer Whitney Pena

B. Presentation of Medal of Valor Award to Officer Jolisa Colman

C. Reading of Proclamation for Peace Officer’s Memorial Day

D. Reading of Proclamation for EMS Week

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

A. Resolution Approving the Plans and Specifications for Park Avenue 4 to 3 Lane Conversion Project

Presented for City Council’s consideration is a Resolution approving the Plans

and Specifications for the Park Avenue 4 to 3 Lane Conversion Project. The plans have progressed to the point of being reviewed by the Iowa DOT and the project is scheduled for the June bid letting by the Iowa DOT. This project is being funded by multiple sources including the Iowa DOT, MP&W and the City of Muscatine. (Public Hearing A)

Is there a motion to adopt this Resolution as submitted?

B. Resolution Approving Amended Development Agreement with NPSW Enterprises, LLC

Presented for City Council's consideration is a Resolution approving an amended Development Agreement with NPSW Enterprise, LLC. The original agreement was based on the anticipated completion of the infrastructure portion of the project by Dec, 31, 2019. Due to a number of factors a portion of the infrastructure was delayed and is now scheduled to be completed in calendar year 2020. The developer has requested the amendment to reflect a completion date no later than December 31, 2020. This change also affects the dates for tax increment financing process throughout the agreement.

Is there a motion to adopt this Resolution as submitted?

C. Resolution approving Internal Advance of funds for the Economic Assistance for Muscatine Small Business Program

Presented for City Council's consideration is a Resolution approving an internal advance of funds for the Economic Assistance for Muscatine Small Business Program. This resolution will authorize an internal advance of \$400,000.00 for the new "Economic Assistance for Muscatine Small Business" program for those businesses impacted by COVID-19. The advance will be from the City's General Fund and will be repaid from the available fund balance in the Southend TIF fund on or before June 1, 2020.

Is there a motion to adopt this Resolution as submitted?

D. Resolution setting a public hearing for May 21 on Amendment #2 to the City's Fiscal Year 2019/2020 Budget

Presented for City Council's consideration is a Resolution setting a public hearing for May 21, 2020, on Amendment #2 to the City's Fiscal Year 2019/2020 Budget.

Is there a motion to adopt this Resolution as submitted?

E. Resolution Approving CARES ACT Funding Contract for Muscabus

Presented for City Council's consideration is a Resolution approving a contract through the CARES (Coronavirus Aid, Relief, and Economic Security) Act for emergency relief related to operating assistance for the Muscabus. The grant of \$575,708.00, is from the Federal Transit Administration.

Is there a motion to adopt this Resolution as submitted?

F. Resolution Approving Non-Union Pay Plan

Presented for City Council's consideration is a Resolution approving the non-union pay plan effective July 1, 2020.

Is there a motion to adopt this Resolution as submitted?

G. Request to Approve Fire Contract

Presented for City Council's consideration is a Request to approve the Fire Contract to be in effect from July 1, 2020 – June 30, 2023. The primary change to this contract were changes to the wage schedule.

Is there a motion to approve this request as submitted?

H. Request to Approve Park Avenue 4 to 3 Lane Conversion Property Rights

Presented for City Council's consideration is a request to approve property rights associated with the Park Avenue 4 to 3 Lane Conversion Project. All property rights have been negotiated and the owners have signed the agreements.

Is there a motion to approve this request as submitted?

I. Request to Approve Change Order 008 for 2<sup>nd</sup> and Mulberry Roundabout Project

Presented for City Council's consideration is a request to approve Change Order 008 for the 2<sup>nd</sup> and Mulberry Roundabout Project. This change order adds a parking lot in the northeast corner for HNI. This was part of the negotiated price for the property needed for the roundabout.

Is there a motion to approve this request as submitted?

J. Request to Approve Issuance of a Purchase Order for MORC Pallet Racks

Presented for City Council's consideration is a Request to approve the issuance of a purchase order in the amount of \$5,522.48 to MHE, Inc. for the purchase of a pallet rack system for the High Strength Waste Receiving Project. Four quotes

were received with MHE being the low bidder.

Is there a motion to approve this request as submitted?

K. Request to Approve the Issuance of a Purchase Order for Removal of Underground Storage Tank

Presented for City Council's consideration is a request to approve the issuance of a purchase order in the amount of \$19,197.00, to Impact 7G for the permitting, removal and monitoring of underground storage tank removal project. The DNR will reimburse the City \$15,000.00 of the removal cost. The remaining \$4,697.00 will be paid for out of funds from the DOT Facility Project.

Is there a motion to approve this Request as submitted?

L. Request to Approve Acceptance of CDBG Grant from the Iowa Economic Development Authority to support pandemic response activities"

Presented for City Council's consideration is a request to approve the acceptance of a CDBG Grant from Iowa Economic Development Authority. The City has been awarded this grant in the amount of \$53,004.00 to support expanding the community's capacity to provide food services for those in need and improve the capacity of the health care system.

Is there a motion to approve this Request as submitted?

M. Request to Approve an Agreement for Additional Monitoring Well Installation at Landfill

Presented for City Council's consideration is a request to approve an agreement with Barker Lemar for the installation of additional monitoring wells at the Muscatine County Sanitary Landfill. This agreement in the amount of \$7,725.00, will approve the installation of additional equipment to provide data necessary to complete the Corrective Measures Report that is required by the DNR and verify leachate migration limits.

Is there a motion to approve this Request as submitted?

N. Request to Approve Issuance of a Purchase Order for Rip Rap Project

Presented for City Council's consideration is a request to approve the issuance of a purchase order in the amount of \$368,486.00, to Triple B Construction, for the placement of rip rap revetment stone lining the shore from Mad Creek to the entryway to the Muscatine Boat Harbor. FEMA will fund 75% (\$276,364.50), the State of Iowa will fund 10% (\$36,848.60) and the City of Muscatine will be

responsible for 15% (\$55,272.90) Future bonding proceeds will fund the City's portion of this project.

Is there a motion to approve this Request as submitted?

O. Presentation and Discussion Regarding Reopening City Operations

P. Discussion and Possible Action Regarding Changes to City Code Regarding Chickens- Councilmember Hopkins

**12. COMMUNICATIONS - RECEIVE AND FILE**

**13. APPROVAL OF BILLS**

It is recommended bills totaling \$3,164,596.75, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

**14. COMMUNICATIONS - COUNCIL MEMBERS**

**15. OTHER BUSINESS**

**16. ADJOURNMENT**