

Muscatine County Board of Supervisors
Monday, June 6, 2016

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Sorensen, Sauer and Bonebrake present. Kelly was absent. Chairperson Sorensen presiding.

On a motion by Howard, second by Bonebrake, the agenda was approved as amended. Ayes: All.

On a motion by Bonebrake, second by Howard, claims dated June 6, 2016 were approved in the amended amount of \$2,113,018.44. Ayes: All.

On a motion by Howard, second by Sauer, the Chair was authorized to execute a Memorandum of Understanding for the FFY 2016 Justice Assistance Grant Direct Award in the amount of \$19,613.00. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved a grant application to the Roy J. Carver Charitable Trust for the purchase of AEDs (Automated External Defibrillators) in the amount of \$19,742.23. Ayes: All.

Discussion was held regarding a request from Debbie Iliff, Muscatine County Coordinator for the Iowa 99 County Bible Reading Marathon, to allow the Iowa Prayer Caucus Network to read the Bible from cover to cover on the Courthouse grounds. On a motion by Sauer, second by Bonebrake, the Board authorized the Iowa Prayer Caucus Network to read the Bible from cover to cover on the Courthouse grounds from June 30 to July 3, 2016. Ayes: All.

Discussion was held with Information Services Director Bill Riley regarding renewing/upgrading the County firewalls. Riley stated the County's current firewalls have been in place since 2009 and will be at the end of their life in the 2017/2018 fiscal year. Riley stated the County is currently using Version 5 firmware which does not have the capabilities to scan HTTPS or SSL encryption. Riley stated Version 6 of the firmware has SSL capabilities. Riley stated the cost of renewing the maintenance on the current firewalls and adding on SSL capabilities is \$5,366.59 for one year. Riley stated the cost of new firewalls with a two year maintenance agreement is \$7,245.58. Riley stated he recommends the County purchase new firewalls at this time. The Board directed Riley to proceed with the purchase of new firewalls at a cost of \$7,245.58.

Riley updated the Board on help desk tickets for the month of May.

Devonne Hartford, Wellmark, Inc. gave a presentation on July 1, 2016 health and dental renewals. Hartford reviewed various health claim statistics with the Board. Hartford stated the inpatient trend has decreased 64.3%; outpatient trend has decreased 9.8%; and office services trend has increased 34.2%.

On a motion by Sauer, second by Bonebrake, the Board approved renewal of an Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Casey's Marketing Company, dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766. Ayes: All.

On a motion by Sauer, second by Bonebrake, the Board approved renewal of an Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Reif Oil Co., dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761. Ayes: All.

On a motion by Howard, second by Sauer, minutes of the May 23, 2016 regular meeting were approved as written. Ayes: All.

Correspondence:

Bonebrake, Sauer, Sorensen and Howard received contacts regarding slag on County roads near Moscow.

Bonebrake, Sauer, Sorensen and Howard received contacts opposing a County gun range. Sorensen reported a contact from a local bicycle group to discuss RAGBRAI.

Committee Reports:

Sorensen attended a Bi-State Regional Planning Commission meeting May 25th.

Sorensen attended a WELEAD (West Liberty Economic Area Development Board) meeting May 26th.

Kelly attended an Eastern Iowa Mental Health Region meeting June 1st.

Sauer attended a Muscatine County Fair fundraiser June 3rd. Sauer attended a ribbon cutting ceremony for the Midwest One Fine Arts Building at the fairgrounds June 5th. Kelly attended a Muscatine City informational meeting regarding Grandview Avenue on May 24th.

County Engineer Keith White updated the Board on secondary road projects, a meeting with a local bike club regarding RAGBRAI and the use of slag on County roads.

Discussion was held with Administrative Services Director Nancy Schreiber and Budget Administrator Sherry Seright regarding various County projects. Schreiber and Seright gave the Board an estimate of Capital Project Funding which lists various County projects and the highest estimate available for each project as follows:

Available Funding	2,592,798
Est. Proceeds - sale 3500 Harmony Ct.	270,000
Reserved for Projects, Credits and Legal Fees	(490,886)
MUSCOM contracted	(593,440)
MUSCOM unencumbered balance	(823,039)
Budgeted Projects	(123,000)
<u>Unbudgeted Projects</u>	<u>(1,090,000)</u>
Total	(257,567)

Seright stated the largest variable is the MUSCOM unencumbered balance of \$823,039. Seright stated if MUSCOM spends only one-half of the unencumbered balance the County would have the funds for all of the current projects. Seright stated MUSCOM may need to add equipment and the final dollar amount for the project is not yet available.

Kelly joined the meeting at 10:53 a.m.

Schreiber requested direction from the Board on the purchase of property. Schreiber stated the County Attorney's staff does not work with real estate closings and the County Attorney recommends hiring Attorney Gary Allison to represent the County in real estate transactions. Board consensus was for Administration to hire Attorney Gary Allison to represent the County in real estate transactions. Schreiber stated the accepted offer for the 4th Street property has a contingency that the City of Muscatine approves the parking lot design. Schreiber stated staff recommends removing the contingency because the County plans to design a parking lot to meet City approval and the seller would like to have a firm closing date so tenants can be notified. Board consensus was for Schreiber to remove the contingency and proceed with the closing. Schreiber asked if the Board wanted to do a formal RFQ or have County Engineer Keith White recommend a designer for the 4th Street parking lot project. Seright stated they will look for a designer who will do the design, write the specifications and provide oversight for the project. Howard stated the finished project should be seamless with the existing parking lot. Sorensen stated he would rather have an expert decide if the County should remove the existing lot and reconstruct both areas. Seright stated constructing two lots will change the estimate for the project. Seright stated there is \$675,000 in the building maintenance and repair fund that could be used in part towards this project if needed. Seright stated the County can lease parking spaces at the former Sun Mart property until the parking lot project is completed. Schreiber stated there will be a bid process for the actual construction of the parking lot. Board consensus was for Administration to proceed with White's recommendation for a parking lot designer. Schreiber asked for direction on lead and asbestos testing of the 4th Street property. Board consensus was for Administration to proceed with lead and asbestos testing. Schreiber asked for direction on relisting Optima. Board consensus was to schedule George Granberg, Ruhl & Ruhl to attend the next meeting to discuss recommendations on relisting the property. Schreiber stated Administration is working on getting a quote for the DHS move.

On a motion by Kelly, second by Sauer, the Board accepted the May 2016 payroll claims. Ayes: All.

The Board recessed at 11:27 A.M. and reconvened at 11:37 A.M.

On a motion by Kelly, second by Bonebrake, the Board went into closed session at 11:38 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Kelly, second by Sauer, the Board returned to open session at 12:04 P.M. Roll call vote: Ayes: All.

The meeting was adjourned at 12:04 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 6, 2016 – Special Session

The Muscatine County Board of Supervisors met in special session at 5:00 P.M. with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

Jenny Blankenship, PFM, reviewed bids received for the purchase of the County’s General Obligation County Purpose and Refunding Bonds, Series 2016A. Blankenship stated the County received seven bids from thirty-seven bidders. Blankenship presented the Board with a tabulation of bids as follows:

<u>Name of Bidder</u>	<u>True Interest Rate</u>	<u>Price</u>
Bankers’ Bank	1.2926%	\$6,622,455.75
County Club Bank	1.3351%	\$6,700,677.50
UMB Bank N.A.; Community Bank & Trust	1.3823%	\$6,668,754.00
Citigroup Global Markets, Inc.; Cantor Fitzgerald LP; Piper Jaffray & Co.	1.4125%	\$6,635,247.20
Suntrust Robinson Humphrey; Stifel Nicolaus & Co., Inc.; Bank of Oklahoma	1.4213%	\$6,676,170.60
Robert W. Baird & Co., Inc; C.L. King & Assoc.; Cronin & Co., Inc.; Vining-Sparks IBG, LP; Northland Securities, Inc.; Crews & Assoc., Inc.; Ross, Sinclair & Assoc., LLC; Samco Capital Markets; Coastal Securities, Inc.; WNJ Capital; Davenport & Co. LLC; Duncan-Williams, Inc.; Oppenheimer & Co.; Bernardi Securities, Inc.; Sierra Pacific Securities; Alamo Capital; Sumridge Partners; Loop Capital Markets; IFS Securities; Wayne Hummer & Co.; R. Seelaus & Company, Inc.; Rafferty Capital Markets; W. H. Mell Assoc.; Central States Capital Markets; Dougherty & Co., LLC; Wedbush Securities, Inc.	1.4262%	\$6,674,785.20
Raymond James & Assoc., Inc.	1.5999%	\$6,824,424.90

Blankenship stated the savings to the County will be \$365,189.06 on the lowest bid. Blankenship stated PFM formally recommends the \$6,515,000 General Obligation County Purpose & Refunding Bonds, Series 2016A, resized to \$6,365,000 bid from Bankers’ Bank, Madison Wisconsin, at a resized True Interest Rate of 1.2939%.

On a motion by Kelly, second by Sauer, the Board approved Resolution #06-06-16-01 Awarding Sale of General Obligation County Purpose and Refunding Bonds, Series 2016A to Bankers’ Bank, Madison, Wisconsin in the resized amount of \$6,365,000 and a resized True Interest Rate of 1.2939%. Roll call vote: Ayes: All.

The meeting was adjourned at 5:30 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, June 20, 2016

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Sauer, the agenda was approved as presented. Ayes: All.

Dan Shea, CenturyLink, updated the Board on CenturyLink activities within Muscatine County to provide broadband services to rural America. Shea stated CenturyLink has submitted numerous utility permit applications for approval and they are under a tight time frame for getting this project done. County Engineer Keith White stated after a meeting with CenturyLink and the subcontractor, he has agreed to present four more permits for approval by the Board today, but he still has issues with CenturyLink's subcontractor causing damage to the roads and feels there should be third party inspection monitoring the project. Shea stated they will stand behind their contractor and cleanup or fix any issues, making every effort to work with the County Engineer. White stated if he goes out to a site and sees them working with no one watching, he will stop them. Sauer asked for confirmation that there is not an inspector on every job. Jeff Talbert, CenturyLink, stated the general contractor had inspectors on sight, but not all the time because they were also doing other activities. Talbert stated he plans to have a dedicated inspector working with up to four crews and the inspector will approve their setup before they begin the work. Shea stated the County Engineer will be notified immediately if CenturyLink is making any modifications to the plans.

On a motion by Kelly, second by Sauer, claims dated June 20, 2016 were approved in the amount of \$871,513.36. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:31 A.M. on a proposed Wind Energy Conversion Systems ordinance. Planning and Zoning Administrator Eric Furnas discussed the proposed ordinance. Bonebrake stated he does not want to tell a resident they cannot build a residence due to the CSR rating, but a wind turbine could be built on the property. Furnas stated the Board could choose to use the same CSR rating determination as used for residences. West Liberty City Manager Lawrence McNaul explained that they are looking for alternative energy sources and he has done a lot of research. McNaul stated the farmer receives compensation for farmland taken out of service and farmers are farming within 20 feet of the base of the towers. Tom Swierczewski, Director of Development Services for Bluestem Energy Solutions, stated they focus on smaller wind projects. Swierczewski stated a general rule of thumb is to allow a ½ acre per turbine which includes the service road. Swierczewski stated generally it takes approximately 100 acres of gross product size to install one turbine. No one spoke against the proposed ordinance. Furnas stated he is hearing from the Board that they would like to see siting criteria similar to the criteria used for rural residences added to the ordinance. On a motion by Kelly, second by Bonebrake, the public hearing was closed at 10:19 A.M. Roll call vote: Ayes: All. The Board tabled the ordinance to allow Furnas to make some revisions to the proposed ordinance.

On a motion by Kelly, second by Sauer, the Board approved the following utility permits subject to CenturyLink meeting the County's requirements: CenturyLink – place fiber cable and pedestals from 215th Street to Hwy 22 on High Prairie Road with a short piece on Jewett Avenue; CenturyLink – place fiber, cable and pedestals on Mulberry Avenue between Bayfield Road and Saulsbury Road with a short run on Saulsbury Road; CenturyLink – place fiber, cable and pedestals on Bayfield Road between Mulberry Avenue and Neally Avenue; and CenturyLink – place fiber on Vail Avenue from New Era Road to Hwy 22. Ayes: Kelly, Sorensen, Sauer and Bonebrake. Nay: Howard.

Discussion was held with County Engineer Keith White regarding bids received for L-(M16-5)—73-70, Pavement Markings at various locations throughout the County. White presented bids as follows: Vogel Traffic Services, Inc. - \$77,338.68; DPLM, Inc. - \$122,248.44; Iowa Plains Signing, Inc. - \$126,924.70. On a motion by Howard, second by Bonebrake, the Board accepted a bid for the L-(M16-5)—73-70, Pavement Markings at various locations throughout the County with Vogel Traffic Services in the amount of \$77,338.68. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Kelly, second by Sauer, the Board disallowed 3 additional 2015 Business Property Tax Credit Applications on 5 parcels, as recommended by the County Auditor. Ayes: All.

On a motion by Sauer, second by Howard, minutes of the June 13, 2016 regular meeting and June 14, 2016 special meeting were approved as written. Ayes: All.

Correspondence:

Sauer reported a contact regarding road conditions on Vail Avenue.

Kelly reported an interview with a government class student.

Howard reported a contact regarding Muscatine City Council's efforts to make changes to the appointment process for Boards and Commissions.

Committee Reports:

Howard attended a Milestones Area Agency on Aging meeting June 14th.

Sorensen attended a Wilton Development Corporation meeting June 15th.

Sorensen attended a RAGBRAI meeting June 17th.

Sauer and Bonebrake attended a MAGIC meeting June 13th.

Sauer attended a Riverbend Transit meeting June 15th.

Sauer attended a Muscatine County Fair Board meeting June 16th.

Howard attended a Fruitland City Council meeting June 14th.

Zoning and Planning Administrator Eric Furnas stated he will be addressing Farm Bureau on the June 29th. Furnas also stated will speak to the Board next week regarding activity in the Zoning Office.

On a motion by Kelly, second by Howard, the Board approved Resolution #06-20-16-01 Approving Preliminary Official Statement for General Obligation Urban Renewal Refunding Bonds, Series 2016B. Roll call vote: Ayes: All.

On a motion by Howard, second by Kelly, the Chairperson was authorized to sign the Muscatine Health Support Foundation Grant Agreement, 16-3, Physio-Control Life Pack 1000 AEDs and Training Unit in the amount of \$19,742.23. Ayes: All.

On a motion by Sauer, second by Howard, the Board authorized the Chair to execute the FY16/17 Contract for Specialized Transportation Services with River Bend Transit in the amount of \$7,000. Ayes: All.

On a motion by Sauer, second by Bonebrake, a fireworks permit for Kevin Ellsworth was approved. Ayes: All

On a motion by Kelly, second by Howard, the Board approved placement of the Planning and Zoning Administrator in Grade 16, Step 10 effective June 13, 2016. Ayes: All.

The Board recessed at 11:12 A.M. and reconvened at 11:24 A.M.

On a motion by Kelly, second by Bonebrake, the Board went into closed session at 11:24 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. County Engineer Keith White had requested a closed session. On a motion by Kelly, second by Sauer, the Board returned to open session at 1:04 P.M. Roll call vote: Ayes: All.

The meeting was adjourned at 1:04 P.M.

ATTEST:

Betty L. Wamback
First Deputy Auditor

Jeff Sorensen, Chairperson
Board of Supervisors