

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF WATER, ELECTRIC,  
AND COMMUNICATIONS TRUSTEES  
OF THE CITY OF MUSCATINE, IOWA  
DECEMBER 20, 2007 – 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration Building, 3205 Cedar Street, Muscatine, Iowa on Thursday, December 20, 2007, at 5:30 p.m., CST.

Chairperson Heidbreder called the meeting to order. Members of the Board of Trustees were present as follows: Trustees Warren Heidbreder, Doyle Tubandt, Joan Axel, and Scott Ingstad. Trustee Don Mead was absent.

Also present were Mr. Jay D. Logel, General Manager of Muscatine Power and Water; Mr. Duane Goedken, Board Attorney; Mr. Donald W. Kerker, Board Secretary; Ms. Jennifer Meyer, Muscatine Journal; Messrs. Sal LoBianco, Ray Danz, Gary Wieskamp, and Ms. Erika Cox, Brandy Dulceak, and Ann Jones of MP&W. Mr. Charles Potter, KWPC/KMCS Radio Station arrived at 5:40 p.m.

Chairperson Heidbreder asked if there were any public comments. There were no comments.

The minutes of the public hearings and regular meeting conducted on November 27, 2007 and the November 20, 2007 Audit/Finance Committee meeting were presented as previously submitted to all Board members in written form. Trustee Axel moved, seconded by Trustee Ingstad, that the public hearing and Board meeting minutes be approved as submitted to all Board members and the Audit/Finance Committee minutes be received and placed on file. Motion carried. All Trustees present voted aye.

The list of expenditures and transactions for November was presented as previously submitted to all Board members in written form. Mr. Logel directed the Board's attention to check 171510 in the amount of \$40,000 to Greater Muscatine Chamber of Commerce & Industry for economic development within Muscatine County. The Board determined several years ago to support the Muscatine Development Corporation, which was merged with the Chamber of Commerce, to promote and encourage economic development. This was a three-year commitment of \$40,000 annually. Trustee Tubandt moved, seconded by Trustee Ingstad, to ratify payment of \$7,927,331.42 for the Electric Utility, \$380,580.22 for the Water Utility, and \$627,350.90 for the Communications Utility for a cumulative total of \$8,935,262.54. Motion carried. All Trustees present voted aye.

Mr. Logel reviewed the previously submitted memorandum to all Board members regarding the receipt and evaluation of bids for the Environmental Compliance Modifications Project. Four bids were received and opened publicly on November 1, 2007 with a bid range of \$1,972,812 to \$3,752,072. This project was for the installation of Units 8 and 9 overfired air systems and the mercury monitoring equipment.

The published estimate for this work was \$4,320,000 based on the consulting engineers' calculation for this portion of the project. MP&W purchased the equipment and it was available

for installation. Black and Veatch, the Board's consulting engineering firm, and staff have reviewed the bids to establish conformance to the specifications.

The low bid in the amount of \$1,972,812 was submitted by AZCO, Inc. and contained exceptions and clarifications to the bid documents. AZCO's bid did not include the cost of a performance bond, and AZCO has agreed to provide a one hundred percent performance bond at a cost of \$21,039. The consulting engineers and staff have resolved the remaining exceptions and clarifications and reviewed the issues with Board Attorney.

Therefore, it was Black and Veatch's and staff's recommendations that the Board of Trustees accept the low bid in the amount of \$1,972,812 plus the performance bond cost of \$21,039 for a total bid submittal of \$1,993,851 and a contract be awarded to AZCO, Inc. for Environmental Compliance Modifications Project. Staff has previously worked with AZCO, Inc. and found their work to be acceptable.

Discussion was conducted on the engineer's estimate and the low bid received for the project. Mr. Sal LoBianco, Director of Generation and Telecommunications, stated that the consulting engineers were concerned about the supply of labor and the availability of equipment with the number of power plant projects; therefore, the higher cost estimate for the project. After further review and discussion of the project the following resolution was submitted.

#### **RESOLUTION 07-50**

WHEREAS, it appears in written reports from the Board's consulting engineers and staff that the bid as submitted by AZCO, Inc. in the total amount of \$1,993,851.00 for the Environmental Compliance Modifications Project was the best and lowest bid received; now therefore,

BE IT RESOLVED by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the proposal of AZCO, Inc. in the amount of \$1,993,851.00 for the Environmental Compliance Modifications Project was hereby accepted as submitted; and,

BE IT FURTHER RESOLVED, that the Chairperson and Secretary of the Board be and they were hereby authorized, empowered, and directed to execute a contract in the sum heretofore approved by the said Board of Water, Electric and Communications Trustees; and,

BE IT FURTHER RESOLVED, that the bid security be returned to the unsuccessful bidders.

Trustee Tubandt moved, seconded by Trustee Axel, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2007. Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

At the October Board of Trustees meeting management presented, with the 2008 Water Utility's annual Operating Budget, a recommendation to increase the Water Utility overall revenue by three percent (3%) effective with April 1, 2008 water consumption. Mr. Logel stated that the major drivers for the revenue increase were the costs for labor, electricity, and chemicals.

Additional drivers for the revenue increase included the need to make capital investments to replace aging infrastructure, to provide adequate fire protection, and to serve the growth in the community. It was recommended that the Board of Trustees approve the rate structure as outlined in the written memorandum and the Water Cost-of-Service/Rate Design Study, updated by staff, previously submitted to all Board members in written form and to authorize a three percent revenue increase effective April 1, 2008. This revenue adjustment of three percent will increase the average residential customer monthly cost by sixty-seven cents.

General discussion was conducted on the proposed water revenue increase. Mr. Logel stated that the Board of Trustees had adopted the philosophy of small annual revenue increases instead of larger biennial increases several years ago. Discussion was conducted on the philosophy and how many years did management feel the annual revenue increases would be necessary. Mr. Logel stated that with the requirement for additional real estate and the need to make capital investments to replace aging infrastructure, etc. the small annual increases would continue for the foreseeable future. Trustee Ingstad stated that the residential customer increase was approximately five percent and not the three percent as discussed. Mr. Logel stated that the average residential customer will experience an increase of approximately sixty-seven cents a month with the overall three percent revenue increase. The increase was based on the Cost-of-Service Study which designated increases on the cost to serve each rate class. The Water Utility was debt-free at this time, but external financing will be required within the next three years to acquire an additional well field site.

The following resolution was submitted.

#### **RESOLUTION 06-51**

WHEREAS, certain studies have been made of the financial condition of the Water Utility and presented to the Board of Water, Electric, and Communications Trustees for its consideration; and,

WHEREAS, the Board has reviewed these studies and determined that a revenue increase was necessary to keep the Water Utility in a sound financial condition; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa that water revenue be increased by three percent (3%) effective with water usage starting April 1, 2008; and,

BE IT FURTHER RESOLVED, that said increase be effected by adoption of the rate classes and rates proposed by management; and,

BE IT FURTHER RESOLVED, that proper notice be given to contract consumers in accordance with the terms of the contracts.

Trustee Ingstad moved, seconded by Trustee Axel, that the said resolution should be passed, approved, and adopted this 20<sup>th</sup> day of December 2007. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

Mr. Logel stated that the Board of Trustees Committee appointments occur each July. This action coincided with the appointments by the Mayor to the Board of Trustees and other City boards. One of the Board of Trustees' Committees was the Muscatine Area Geographic Information Consortium (MAGIC). The MAGIC Board was comprised of two representatives each from the Board of Water, Electric, & Communications Trustees, the City of Muscatine Council, and the Muscatine County Board of Supervisors. The City and County made appointments to the MAGIC Board on a calendar year basis and therefore MAGIC has requested that the Board of Trustees' appointments to the MAGIC Board be on a calendar year basis also. Trustee Warren Heidbreder will complete his second year on the MAGIC Board December 31, 2007. The other MP&W representative was Trustee Doyle Tubandt. It was recommended that Trustee Joan Axel be appointed to the MAGIC Board effective January 1, 2008 for a two-year term to represent Muscatine Power & Water. Trustee Axel has previously served on the MAGIC Board.

Trustee Tubandt moved, seconded by Trustee Ingstad to appoint Trustee Joan Axel to the MAGIC Board effective January 1, 2008 for a two-year term. Motion carried. Trustees Heidbreder, Tubandt, and Ingstad voted aye. Trustee Axel abstained from voting. Trustee Mead was absent.

Mr. Logel advised that the Iowa Code required the publication of public employees' gross annual compensation. It was recommended that the Board of Trustees authorize the Board Secretary to publish the gross salaries as soon as the information can be compiled after the first of the year.

Trustee Axel moved, seconded by Trustee Tubandt, authorizing the Board Secretary to publish the gross annual salaries of all Muscatine Power and Water employees in the local newspaper in accordance with the Code of Iowa. Motion carried. All Trustees present voted aye.

Mr. Logel indicated that the next meeting item pertained to 2007 uncollectible customer accounts. Mr. Logel recognized the diligent work of the Customer Services Department to control account write-offs for 2007. Mr. Logel asked Mr. Kerker, Director of Finance and Administrative Services, to review the previously submitted memorandum to the Board of Trustees. Enclosed with the memorandum was the list of uncollectible accounts that were ninety or more days past due and were deemed by staff to be uncollectible accounts for Electric, Water, and Communications services, for service/ merchandise charges, and for non-returned communication equipment.

Mr. Kerker stated that \$70,634.11 was received during 2007 on previously uncollectible accounts written off by the Board of Trustees. In 2007 MP&W again participated in a state program entitled, Iowa Income Offset Program, which allowed debt recovery due MP&W from customer funds held by the State of Iowa. This was a pilot program in 2005 and MP&W was the only municipal utility to participate in the program at that time. Over the last couple of years other utilities have participated in the state's program. MP&W received \$33,567.95 from the program this year. Staff continued to work with credit agencies to collect unpaid accounts, and if an individual with an uncollectible account would request service from MP&W, the uncollectible amount must be paid in addition to a full deposit prior to receiving service. The 2007

customer account total amount recommended for write-off was \$78,571.55; of that amount \$71,421.07 was uncollectible Electric, Water, and Communications service accounts, \$1,538.34 for repairs to Electric and Water property and hydrant usage, and \$5,612.14 for non-returned Communications equipment for a total write-off amount of \$78,571.55

Discussion was conducted on the State moratorium for shutoffs during the winter months of November to April which prevented electric customer shutoffs. Mr. Kerker also reviewed the payment plans that were available to customers. Trustee Ingstad moved, seconded by Trustee Tubandt, to approve the write-off of the 2007 Electric, Water, and Communications uncollectible customer accounts in the total amount of \$78,571.55. Motion carried. All Trustees present voted aye.

Mr. Logel advised that he had requested a proposal for 2008 legal services from the firm of Geodken and Creasey, PC. Enclosed in the Board's meeting information was a copy of 2008 proposal.

Attorney Goedken left the meeting during the discussion of his proposal for legal services.

Mr. Logel advised that Attorney Goedken's knowledge and background in utility affairs and municipal law have represented Muscatine Power and Water's interests very well. In addition to the legal services from the firm of Goedken and Creasey, Mr. Logel stated Muscatine Power and Water also utilized specialized legal firms for labor, finance, and communications issues and recently added the position of Staff Attorney. It was recommended that the Board accept the proposal for 2008 Board legal services. The 2008 proposal was at the billing rate of \$144.00 per hour.

Trustee Ingstad moved, seconded by Trustee Tubandt, to accept the proposal for 2008 legal services at the hourly rate of \$144.00 as submitted by the firm of Goedken and Creasey. Motion carried. All Trustees present voted aye.

Attorney Goedken returned to the meeting.

Chairperson Heidbreder stated that an item required the Board's review and action this evening which was not included on the meeting agenda, and asked Mr. Logel to review the recommendation to cancel the dates set to receive bids and to conduct a public hearing for the dust control project.

Mr. Logel distributed copies of a memorandum that was previously submitted to all Board members in electronic format. At the November 27, 2007 Board meeting the Board adopted Resolution 07-48 establishing dates to receive bids and to conduct a public hearing for Unit 9 Crusher House, Unit 9 Main Building and Unit 8 Coal Silo – 2008 Dust Control Projects. It was staff's recommended that the Resolution be rescinded at this time.

This project was coal dust containment and mitigation modifications to the associated coal transfer and conveying systems at Units 9 and 8 and the installation of a dust collector. On December 6, 2007 competitive quotes were received for the dust collector. The best evaluated quote was from Plant Professionals but to receive the dust collector for installation during

Unit 9's 2008 spring outage there was an expedite fee of \$15,000. The expedited manufacturing schedule did not allow for drawing reviews, modifications, or any delays in the manufacturing of the equipment. The other quotes ranged from 18 percent to 143 percent higher than Plant Professionals' submitted quote. After review of the project it was staff's recommendation that the dates set for receipt of bids and to conduct a public hearing be cancelled and this portion of the dust control project be deferred until the 2009 spring outage; therefore allowing the manufacturer sufficient time to construct the dust collector for installation.

General discussion was conducted on the dust control project. A question was asked regarding risks associated with the deferral of the project, and Mr. Logel advised that exposure to coal dust fires currently existed and the crews operated with full awareness of the situation and monitored the collection of coal dust on conveyers, etc. It was also asked what affect the deferral will have on the budget; Mr. Logel explained the approved monies will be used for the project in 2009. Mr. Logel stated that it was recommended that Resolution 07-48, to receive bids on January 3, 2008 at 2:30 p.m. and to conduct a public hearing at 5:28 p.m. on January 29, 2008 for Unit 9 Crusher House, Unit 9 Main Building, and Unit 8 Coal Silo – 2008 Dust Control Project, be rescinded by the Board of Trustees.

The following resolution was submitted.

#### **RESOLUTION 07-52**

WHEREAS, the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, at the November 27, 2007, Board of Trustees meeting adopted Resolution 07-48 setting dates to receive bids on January 3, 2008, at 2:30 p.m. CST and to conduct a public hearing at 5:28 p.m. CST on January 29, 2008, for Unit 9 Crusher House, Unit 9 Main Building, and Unit 8 Coal Silo – 2008 Dust Control Project; and,

WHEREAS, a recommendation has been received from staff that the said project should be deferred and the Board of Trustees has determined that it would be in the best interest of the Electric Utility if said project was deferred and Resolution 07-48 to set dates for receipt of bids and to conduct a public hearing be rescinded; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that Resolution 07-48 adopted by the Board of Trustees on November 27, 2007, setting dates to receive bids and to conduct a public hearing for Unit 9 Crusher House, Unit 9 Main Building, and Unit 8 Coal Silo – 2008 Dust Control Project was hereby rescinded.

Trustee Ingstad moved, seconded by Trustee Tubandt, that the said resolution should be passed, approved, and adopted this 20<sup>th</sup> day of December 2007. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

Mr. Logel stated that the next meeting topic pertained to staff's recommendation to set dates to receive bids and to conduct a public hearing for the Construction of Well 40 at Progress Park. The previously submitted memorandum to all Board members was reviewed. The project was approved in the budget amount of \$295,000 for the construction of a forty-two inch

diameter gravel packed well, approximately one hundred thirty-seven feet deep, and a concrete block well house with associated electrical equipment. The construction of the well and well house was estimated to cost \$145,000 and the published estimate for this public letting will be \$130,500. MP&W's personnel will complete the water main construction/motor controller portions of the project at an estimated cost \$150,000.

It was staff's recommendation that bids be received February 12, 2008 at 3:00 p.m. and a public hearing conducted on February 26, 2008 at 5:28 p.m. for the Construction of Well 40 at Progress Park Well Field. Trustee Axel asked if this was the last available well site, and Mr. Logel advised that it was the last designated area for well development. Discussion was conducted regarding the well depth, and Mr. Danz, Director of Utility Operations, stated that the wells were drilled to bedrock at each location and that was how the depth of the well was determined.

The following resolution was submitted.

#### **RESOLUTION 07-53**

WHEREAS, plans and specifications have been prepared for the Construction of Well 40 at Progress Park; and,

WHEREAS, said proposed plans and specifications and proposed form of contract were now on file with the Secretary of the Board and the Board of Trustees finds the same were in substantial conformity with the requirements necessary to carry out said plans; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the plans and specifications in the proposed form for the Construction of Well 40 at Progress Park were tentatively approved; and,

BE IT FURTHER RESOLVED, that the date of February 12, 2008, at 3:00 p.m., CST, was hereby set for receipt of bids at which time the Board's duly appointed representative was hereby authorized, empowered, and directed to receive, open and read aloud all sealed bids, and receive and record all oral bids, and keep a written record of said proceedings; and,

BE IT FURTHER RESOLVED, that the hearing on said plans and specifications and proposed form of contract as provided by statute, be held in the office of the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, on February 26, 2008, at 5:28 p.m., CST, and the notice to bidders be published not less than four (4) days nor more than forty-five (45) days prior to said date for filing bids all as required by the Code of Iowa.

Trustee Axel moved, seconded by Trustee Ingstad, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2008. Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

Mr. Logel reviewed the previously submitted memorandum to all Board members pertaining to a recommendation to accept the Sulzberger Excavating, Inc. contract as complete for

Water Main Replacement – Tipton Road – 2007 Projects. At the March 27, 2007 Board of Trustees meeting a contract in the amount of \$140,877.50 was awarded to Sulzberger Excavating, Inc. for Water Main Replacements – Tipton Road – 2007 Projects. Mr. Logel advised that this was a ductile iron water main installation. There was one Contract Change Order to the contract in the amount of \$8,127.59 for unit adjustments. It was staff's recommendation that the Contract Change Order in the amount of \$8,127.59 be approved by the Board of Trustees and the Sulzberger Excavating, Inc. contract in the final amount of \$149,005.09 be accepted as complete. The contract retainage would be paid thirty-one days after the acceptance of the contract.

After discussion and review the following resolutions were submitted.

#### **RESOLUTION 07-54**

WHEREAS, the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, on March 27, 2007, awarded a contract in the amount of \$140,877.50 to Sulzberger Excavating, Inc. for Water Main Replacement – Tipton Road – 2007 Projects; and,

WHEREAS, a Contract Change Order has been prepared to said contract in the amount of \$8,127.59 and said Contract Change Order has been reviewed by the Board of Trustees and the Board's staff has recommended approval of said Contract Change Order; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees that said Contract Change Order in the amount of \$8,127.59 be and the same was hereby approved for a final contract price of \$149,005.09.

Trustee Tubandt moved, seconded by Trustee Axel, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2008. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

#### **RESOLUTION 07-55**

WHEREAS, it appears in a written report from the Board's staff that the contract with Sulzberger Excavating, Inc. for Water Main Replacements – Tipton Road – 2007 Projects in the final amount of \$149,005.09 has been substantially completed in accordance with specifications and the recommendation has been made that said contract be accepted by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the Water Main Replacements – Tipton Road – 2007 Projects completed under the above named contract be and the same was hereby accepted and approved by the Board of Trustees; and,



BE IT FURTHER RESOLVED, that five percent (5%) of the contract price be retained for a period of thirty-one (31) days from and after the date of this acceptance all in accordance with the provisions of the Code of Iowa.

Trustee Axel moved, seconded by Trustee Ingstad, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2007. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

Mr. Logel advised that the next agenda item was the second portion of the 2007 Water Main Replacements projects, and he reviewed the previously submitted memorandum to all Board members regarding the recommendation to accept the KCM Construction Corp contract as complete. At the March 27, 2007 Board of Trustees meeting a contract was awarded to KCM Construction Corp. in the amount of \$271,281.35 for Water Main Replacements – Breese Avenue and League Street, Burnside Drive, and Barry Avenue – 2007 Projects. These water main replacements were completed using high density polyethylene (HDPE) pipe. There was one Contract Change Order to the contract in the amount of \$3,054.33 for unit adjustments for a final contract price of \$274,335.68. Work covered by this contract has been completed, inspected by staff, and found to be in accordance with the specifications. It was staff's recommendation that the Board of Trustees approve the Contract Change Order in the amount of \$3,054.33 and accept the contract as complete in the final amount of \$274,335.68.

After discussion and review of the project the following resolutions were submitted.

#### **RESOLUTION 07-56**

WHEREAS, the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, on March 27, 2007, awarded a contract in the amount of \$271,281.35 to KCM Construction Corp. for Water Main Replacement – Breese Avenue and League Street, Burnside Drive, and Barry Avenue – 2007 Projects; and,

WHEREAS, a Contract Change Order has been prepared to said contract in the amount of \$3,054.33 and said Contract Change Order has been reviewed by the Board of Trustees and the Board's staff has recommended approval of said Contract Change Order; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees that said Contract Change Order in the amount of \$3,054.33 be and the same was hereby approved for a final contract price of \$274,335.68.

Trustee Axel moved, seconded by Trustee Ingstad, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2008. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

**RESOLUTION 07-57**

WHEREAS, it appears in a written report from the Board's staff that the contract with KCM Construction Corp. for Water Main Replacements – Breese Avenue and League Street, Burnside Drive, and Barry Avenue – 2007 Projects in the final amount of \$274,335.68 has been substantially completed in accordance with specifications and the recommendation has been made that said contract be accepted by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the Water Main Replacements – Breese Avenue and League Street, Burnside Drive, and Barry Avenue – 2007 Projects completed under the above named contract be and the same was hereby accepted and approved by the Board of Trustees; and,

BE IT FURTHER RESOLVED, that five percent (5%) of the contract price be retained for a period of thirty-one (31) days from and after the date of this acceptance all in accordance with the provisions of the Code of Iowa.

Trustee Ingstad moved, seconded by Trustee Tubandt, that the said resolution should be passed, approved, and adopted on this 20<sup>th</sup> day of December 2007. On roll call Trustees Heidbreder, Tubandt, Axel, and Ingstad voted aye. Voting nay, none. Trustee Mead was absent.

In the General Manager's report, Mr. Logel reviewed his previously submitted memorandum. The American Public Power Association national conference conflicts with the Board of Trustees June 25, 2008 meeting and it was Mr. Logel's recommendation that the June Board meeting be conducted on June 30, 2008 at 5:30 p.m. Mr. Logel encouraged all Board members to attend the June 21 through 25, 2008 national conference in New Orleans.

Trustee Axel moved, seconded by Trustee Ingstad, that the June Board of Trustees meeting be conducted on Monday, June 30, 2008 at 5:30 p.m. Motion carried. All Trustees present voted aye.

The Utility was challenged again this year in the form of an ice storm. Mr. Logel stated that 2007 has been a challenging year, in that there was the February ice storm, the June tornado, the August wind storm, and now another ice storm in December. It was very fortunate that there was very little wind during the December ice storm and therefore only minor electrical service outages were experienced by the Utility. MP&W's commitment to tree trimming, maintenance, and planning of the electric system has resulted in fewer customer outages throughout the year. Chairperson Heidbreder asked how much of the electric system was underground. Mr. LoBianco stated that during the construction of the Communications Utility it was estimated that sixty percent of the electric system was overhead. Discussion was conducted on utility emergency assistance. Mr. Danz stated that the Iowa Association of Municipal Utilities developed an emergency assistance program where municipal utilities were designated to a zone, and each zone has a primary contact that coordinated assistance for the utilities within that zone when emergency assistance was requested by a municipal utility. There were agreements

among the municipal utilities regarding charges for labor, equipment, lodging, etc. Each electrical system was different and it was very important to coordinate the work.

Mr. Logel advised that unless the Board had questions of him or management, this concluded the General Manager's report.

Ms. Cox left the meeting at 6:15 p.m.

The November financial operating statements and balance sheets were previously submitted to all Board members.

Mr. Kerker reviewed the highlights of the statements. All three utilities have experienced good financial results compared to budget. Trustee Ingstad moved, seconded by Trustee Tubandt, to receive and place on file the November operating statement and balance sheets for Electric, Water, and Communications Utilities. Motion carried. All Trustees present voted aye.

The Competitive Quotes for Public Improvements (\$40,000 to \$100,000) was previously submitted to all Board members in written format. There were no awards in November. The report was received and placed on file.

The department reports were presented as previously submitted to all Board members in written form. The department reports were received and placed on file after discussion and review.

Chairperson Heidbreder asked if there were any other items of business. There were no other items. The meeting stood adjourned at 6:20 p.m.

BOARD OF WATER, ELECTRIC,  
AND COMMUNICATIONS TRUSTEES  
OF THE CITY OF MUSCATINE, IOWA

A handwritten signature in cursive script, reading "Donald W. Kerker".

Donald W. Kerker  
Board Secretary