

136

MINUTES OF THE

BI-STATE REGIONAL COMMISSION

Wednesday, October 28, 2009, 3:30 p.m.
 Scott County Administration Building
 Sixth Floor Conference Room
 600 West Fourth Street
 Davenport, Iowa

MEMBERS PRESENT: Freemire – Vice Chair, Austin, Barnes, Becker, Bohnsack, Dean, Gallin, Gluba, Goodwin, Heninger, Lawrence, Malvik, Meeker, Minard, Nicholson, O'Brien, Pauley, Rangel, Ripperger, Rockwell, Sunderbruch, Thodos, Volz

MEMBERS ABSENT: Gary Brown, Nathan Brown, Henry, Hillman, McDaniel, Sherwin, Shoultz, Stoermer, Tank, Tossell, Washburn, Welvaert, Williams

OTHERS PRESENT: Amy Thoreson, Scott County Health Department; Wendy Trute, Rock Island County Health Department

STAFF PRESENT: Bulat, Connors, Hunt, Miller, Moritz, Panther

Vice Chair Freemire called the meeting to order at 3:32 p.m.

1. Approval of the September 23, 2009 Minutes. Mayor Gluba moved approval of the minutes of September 23, 2009 as presented. Mr. Volz seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Ripperger presented the Treasurer's Report for the month ending September 30, 2009, noting an ending total bank and book balance of \$599,400.26. Ms. Ripperger moved the report be accepted as written and mailed. Mr. Nicholson seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$248,571.73, as listed on the following bills listing and addendum dated October 28, 2009:

Bills List

Aramark, refreshments for the Transportation Alternatives & Air Quality Summit (funded thru registrations and ICAAP grant)	\$ 1,017.16
Brandt Company, 9x12 folders for the Transportation Alternatives & Air Quality Summit (funded thru registrations and ICAAP grant)	1,071.00
Caliper Corporation, renewal of Standard TransCAD license	995.00
Far Reach Technologies, consultant for data portal website	2,493.75
Illinois Association of Regional Councils MPO Advisory Council, membership dues	1,763.22
Louise A. Kerr, Treasurer	5,557.07
11/09 Rent	\$4,165.96
11/09 Internet Access	88.00
09/09 Printing	461.62
09/09 Supplies	99.59
09/09 Postage	741.90

McClure Engineering Associates, Inc., East West Gateway Corridor Study	7,179.38
McGladrey & Pullen, progress billing for the June 30, 2009 audit	10,000.00
Moline Dispatch Publishing Company, L.L.C., Air Quality inserts (funded thru ICAAP grant)	2,290.00
Quad-City Times, Air Quality inserts (funded thru ICAAP grant)	6,723.15
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,835.00

Addendum

Bancard Center, VISA charge card expenses related to subscription to PaperSpecs, 2 staff attending the Iowa Association of Regional Councils Staff Retreat; 1 staff Attending the Illinois Association of Regional Councils and Illinois Metropolitan Planning Organization meetings; Illinois Intergov meeting; Manager's & Administrators Advisory Committee meeting; 1 staff attending the American Planning Association Upper Midwest Conference	1,365.22
City of Bettendorf, Jumpstart program	27,114.00
East Central Intergovernmental Association, return Jumpstart program overpaid	8,343.45
Emergency Telephone System Board, July & August MUNICES intern	1,029.40
City of Moline, MUNICES proceeds	3,694.68
City of Rock Island, MUNICES proceeds	45,035.25

Correction –

Moline Dispatch Publishing Company, L.L.C., (previously listed as \$2,290.00), additional invoices for bid and meeting advertisements (\$65.00)	2,355.00
---	----------

Disbursements of funds for the following Revolving Loan Program Loan: Compacker Systems, L.L.C., RLF loan	120,000.00
--	------------

Mr. Malvik moved approval of the bills totaling \$248,571.73 as presented above. Mayor O'Brien seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission's FY 2010 Program Budget as of September 30, 2009.

Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 25.0% through the fiscal year with 24.78% expended and within budget.

4. Consideration of the following Contracts. Ms. Bulat requested approval of the following contracts over \$7,500 that require Commission approval:

- Contract with the City of East Moline for CDAP Water Administration. The contract is in the amount of \$19,250 and covers the period 11/03/09 – 08/31/12.

Mr. Bohnsack moved the Bi-State Regional Commission approve the contract as described above. Mayor Gluba seconded the motion, and the motion passed unanimously.

5. Update on H1N1 Activities in the Bi-State Region. Mr. Mark Hunt, Bi-State Regional Commission Project Manager, opened the presentation by reporting information for Muscatine County. For all counties in the Bi-State Region, the public health agencies are the lead H1N1 response agency. Local doctors' offices are working with the health departments to administer the vaccine.

Not all persons are eligible to receive the nasal form of the vaccine because it contains a small amount of live virus. The injected H1N1 vaccine does not include any live virus. Distribution of the vaccine to the public is based on Centers for Disease Control (CDC) guidelines. Though they may be slightly modified in a particular county, the CDC priority groups for H1N1 vaccination are as follows.

- **Pregnant women** because they are at higher risk of complications and can potentially provide protection to infants who cannot be vaccinated
- **Household contacts and caregivers for children younger than 6 months of age** because younger infants are at higher risk of influenza-related complications and cannot be vaccinated. Vaccination of those in close contact with infants younger than 6 months old might help protect infants by “cocooning” them from the virus
- **Healthcare and emergency medical services personnel** because infections among healthcare workers have been reported, and this can be a potential source of infection for vulnerable patients. Also, increased absenteeism in this population could reduce healthcare system capacity
- **All people from 6 months through 24 years of age**
 - Children from 6 months through 18 years of age because cases of 2009 H1N1 influenza have been seen in children who are in close contact with each other in school and day care settings, which increases the likelihood of disease spread
 - Young adults 19 through 24 years of age because many cases of 2009 H1N1 influenza have been seen in these healthy young adults and they often live, work, and study in close proximity, and they are a frequently mobile population

Ms. Wendy Trute, Rock Island County Health Department Director reported that in Rock Island County 31 hospitalized cases of H1N1 were confirmed with 1 death from September 1, to October 28, 2009. As of October 27th Rock Island County Health Department had administered 1,494 total doses of the H1N1 vaccine. Health Department staff and volunteers have been vaccinated. Clinics for the other CDC priority groups began October 23, and were scheduled to continue through October 30th. Additional clinics will be scheduled as more vaccine becomes available. The health department continues to monitor the schools. At this time a school closure has not been recommended.

Ms. Trute reported that in Henry County no H1N1 hospitalizations or deaths have been reported. The CDC recommended priority groups continue to be vaccinated. Medical personnel and emergency responders in the county have been vaccinated. Two school-based vaccination clinics have been held.

In Mercer County, Ms. Trute stated that four H1N1 hospitalizations have been reported to date. No H1N1 deaths have been reported. Approximately 1,100 doses of H1N1 vaccine have been provided to the public as of October 26th. Some doses have been shared with the Rock Island County Health Department. Clinics continue to be offered for the CDC priority groups.

Ms. Amy Thoreson, Scott County Health Department Assistant Director, reported that Scott County continues to have suspected cases of H1N1 at a rate similar to the nation. The Pleasant Valley School District was especially hard hit early in the fall. On October 22nd, 14 schools reported greater than 10% absenteeism, mainly due to flu-like symptoms. The health department is working closely with health providers to distribute the vaccine. An H1N1 vaccine clinic for pregnant women was held October 16th at the health department, while a vaccination clinic for health care workers was held October 19th. Local health care providers are continuing to distribute the vaccine to eligible patients. The department continues its public education campaigns to remind people how to prevent from contracting and spreading the flu.

Ms. Thoreson stated that Unity Public Health is the lead public health agency in Muscatine County. On October 24th, Unity Public Health provided an H1N1 flu vaccine clinic for healthy children ages 2-5. Five-hundred doses of the nasal mist vaccine were administered at that clinic. Another 300 doses of the nasal mist vaccine were expected to be administered on October 29 to healthy children ages 2-9. Unity Health Care expects to receive 900 doses of the injected form of the H1N1 vaccine soon. As of October 31st, approximately 1,800 doses of H1N1 vaccine will have been administered in Muscatine County.

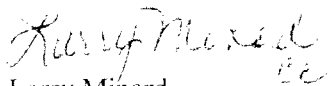
6. Consideration of a Resolution for Annual Certification of the Revolving Loan Fund (RLF) Plan. Mr. Carl Becker, chair of the Bi-State Revolving Loan Fund (RLF) Board, presented the Commission with information on the Bi-State Revolving Loan Fund Program. Mr. Becker stated since the inception of the program in 1986, over \$8.2 million has been loaned to 90 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$126 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, 2,797 jobs have been created/retained in the two-county area.

Currently, there is approximately \$969,000 available to loan with the repayment loan pool growing by \$25,000 each month. If you know of potential projects that will create new jobs and needs public loan assistance to supplement conventional financing, please contact your local government's economic development staff or Donna Moritz at Bi-State

Mr. Becker moved approval of the Annual Certification of the Revolving Loan Fund (RLF) Plan. Mayor Thodos seconded the motion, and it passed unanimously.

7. Questions and Comments by Commissioners. There were no other questions or comments.
8. Other Business. Vice Chair Freemire introduced new Commissioner City of Rock Island Mayor Dennis Pauley, and new Bi-State staff member Reed Panther. Vice Chair Freemire also recognized Bi-State staff member Carol Connors for twenty years of service to the Commission.
9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Larry Minard

Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING OCTOBER 31, 2009**

	<u>Balance October 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance October 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – October 1, 2009	\$490,281.72			
Add Deposits		\$333,575.47		
Less Transfers			\$300,609.22	
Balance – October 31, 2009				\$ 523,247.97
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – October 1, 2009	\$ 1,158.16			
Add Deposits		\$ 0.35		
Less Transfers			\$ 0.00	
Balance – October 31, 2009				\$ 1,158.51
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – October 1, 2009	\$ 5,575.08			
Add Deposits		\$331,175.01		
Less Checks Written			\$330,722.36	
Balance – October 31, 2009				\$ 6,027.73
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – October 1, 2009	\$ 2,385.30			
Add Deposits		\$ 89,255.38		
Less Checks Written			\$ 89,255.38	
Balance – October 31, 2009				\$ 2,385.30
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – October 1, 2009	<u>\$100,000.00</u>			
State Bank of Orion 6/25/09 – 12/25/09 (2.0%)				
Add Investments Made		<u>\$.00</u>		
Less Investments Matured			<u>\$.00</u>	
Balance – October 31, 2009				<u>\$ 100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – October 1, 2009	<u>\$599,400.26</u>			
Deposits in October		<u>\$754,006.21</u>		
Withdrawals in October			<u>\$720,586.96</u>	
Balance – October 31, 2009				<u>\$ 632,819.51</u>
 <u>PASS THROUGH FUNDS</u>				
ORIGINAL & RECAPPED RLF ACCOUNTS:				
Balance – October 1, 2009	<u>\$1,128,906.95</u>			
Add Deposits		<u>\$ 19,498.28</u>		
Less Withdrawals			<u>\$120,055.12</u>	
Balance – October 31, 2009				<u>\$1,028,350.11</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE NOVEMBER 18, 2009
BI-STATE REGIONAL COMMISSION MEETING**

ITN America, Quad Cities technical planning support	\$17,500.00
McClure Engineering Associates, Inc., East West Gateway Corridor Study	<u>13,674.70</u>
TOTAL	<u>\$31,174.70</u>

Additional bills will be listed on the addendum which will be distributed at the meeting.

**BI-STATE REGIONAL COMMISSION
FY 2009-10 Program Budget Status Report
Through Month of October – 33.3% of Year**

ADOPTED BUDGET:	\$1,797,193.00	EXPLANATION:
EXPENDED THROUGH OCTOBER:	\$584,516.68 (32.5%)	
STAFF LEVEL BUDGETED:	24.0 F.T.E.	
STAFF LEVEL MAINTAINED:	23.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING OCTOBER

- ALEDO** - MERGO Participation; Website Support.
- ALPHA** - HCEDP Participation; Joint Purchasing.
- ANDALUSIA** - RICWMA Staffing; Riverfront Council; Website Support.
- ANDOVER** - HCEDP Participation.
- ATKINSON** - HCEDP Participation; Website Support; Utility Rate Inquiry.
- BETTENDORF** - Joint Purch.; Scott Co. Housing Cncl.; Transit Planner Coord.; Riverfront Cncl.; Solid Waste Coord.; I-74 Brdg. Coord.; Drug/Alcohol Testing Consortium; RLF Loan Admin.; Trail Coord.; DOJ Interoperability; OEA Coord.; ARRA & Middle Road IJR Asst.; Air Quality Assistance; Jumpstart Flood Assistance; REAP Applicatio Scott Co. Haz Mit Plan.
- BLUE GRASS** - Reg. 9 Coord.; Codification; Solid Waste Coord.; Website Support; Scott Co. Haz Mit Plan.
- BUFFALO** - Trail Planning; Riverfront Council; Solid Waste Coord. ; Scott Co. Haz Mit Plan.
- CAMBRIDGE** - HCEDP Participation; Zoning Map Update; Website Inquiry.
- CARBON CLIFF** - RICWMA Staffing; Joint Purchasing; Trail Planning; Codification; Aerial Photo Coord.; Census 2010 Support.
- COAL VALLEY** - Joint Purchasing; RICWMA Staffing; Aerial Photo Coord.
- COLONA** - HCEDP Participation; Trail Planning; Mapping Assistance.
- CORDOVA** - RICWMA Staffing; Riverfront Council; Website Support.
- DAVENPORT** - Joint Purch.; Rvrfrt. Activities, RiverVision; Drug/Alcohol Testing Consort.; Scott Co. Hsg. Cncl.; Solid Waste Coord.; RLF Loan Admin.; Transit Planner Coord.; DOJ Interoperability Project; BRAC/OEA Coord.; Fiscal Impact Study Asst.; Air Quality Asst.; EDA RLF Pre-App.; EDA App.; Jumpstart Flood Assistance; Aerial Photo Coordination; Scott Co. Haz Mit Plan; Long Range Transportation Plan; Weed/Seed Appl.; Census 2010 Support; Communications Plan (TICP).
- EAST MOLINE** - IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cncl.; Interop. Project; OEA Coord.; RLF Admin.;
- MUNICES**; CDAP Grants Admin.; Air Quality Asst.; Brownfields EDA & EDI Apps/EA; Aerial Photo Coord.; Trail Planning; Census 2010 Support; Funding Impacts Research.
- ELDRIDGE** - Solid Waste Coord.; Drug & Alcohol Consortium; Trail Grant; Website Support; Scott Co. Haz Mit Plan; SRT Appl.
- GALVA** - Broadband Coordination.
- GENESEO** - Joint Purchasing; HCEDP Participation; Website Support; Zoning Map; Census 2010 Support.
- HAMPTON** - RICWMA Staffing; Riverfront Council; Website Support; Hazard Sirens Asst.
- HENRY COUNTY** - Joint Purch.; HCEDP Part.; Transit Mobility Coord.; Trail Coord.; LESA Program Dev.; Comp Plan Proposal Status; Landmarks Grant; Workforce Dev. Bd.; Services Pres. for P.W. Director.
- KEWANEE** - HCEDP Partic.
- LECLAIRE** - Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.
- LONG GROVE** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Trail Grant; Scott Co. Haz Mit Plan; Census 2010 Support; GIS data Req.
- MCCAUSLAND** - Reg. 9 Trans. Coord., Solid Waste Coord.; Scott Co. Haz Mit Plan.
- MERCER COUNTY** - MERGO Partic.; Trnst Mobility Coord. & Svcs Ptnrshp; Website Support; EDA RLF App.; Leg. Trip Plan.; Workforce. Dev. Brd.; Events/Festivals Flye
- MILAN** - Joint Purch.; RICWMA Stfg.; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; Website Support; Zoning Map; Park/Tra Planning; MUNICES Coord.
- MOLINE** - MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Brdg. Coord.; RICWMA Stfg.; RMS Coord.; Riverfront Cncl.; RLF Loan Admin.; Trails Coord.; Interoperability Project; OEA Assist.; Rail Coord.; Air Quality Asst.; Census 2010 Support.
- MUSCATINE CITY** - Trl. Plng; Reg. 9 Coord.; Solid Waste Coord.; Joint Purchasing; Air Quality Asst. ; Muscatine Co. Haz Mit Plan
- MUSCATINE COUNTY** - Trls. Plng. REAP Assembly; Website Maint. & Updates; Reg. 9 Coord.; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Haz. Mit. Plan & Mapping; Air Quality Asst.; OEA Grant; Coord. EDA RLF; Jumpstart Flood Asst.; IA Mississippi River Partnership; CAEI Weatherization Program; CDBG Application; Aerial Photo Coord./Asst.
- NEW BOSTON** - MERGO Participation; Address/Parcel Map; Website Support.
- ORION** - HCEDP Participation; Website Support.
- PORT BYRON** - RICWMA Staffing; Riverfront Council; Census 2010 Support.
- PRINCETON** - Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.; Census 2010 Support.
- RAPIDS CITY** - RICWMA Staffing; Riverfront Council.
- RIVERDALE** - Riverfront Council; Trail Coordination; Solid Waste Coord.; Website Support.
- ROCK ISLAND CITY** - IL QC Intrgv. Comm.; E9-1-1 Coord.; Jnt Purch.; Rvrfrmt Cncl.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interoperability Project; OEA Asst.; Rail Coord.; Prk/Rec Plng & Mpng; AQ Asst.; Wrkfrce. Dev. Bd.; OSLAD App.; Census 2010 Support; RI Neighborhood Partners – Safe Routes to School.
- ROCK ISLAND COUNTY** - E9-1-1 Coord.; IL QC Intergov. Comm.; RICWMA Stfg. & Website Support; Joint Purch.; Trail Coord.; WIB Part.; RMS Coord.; Interoperability Project; TICP, Housing Grant Review Letter; Park Rec. Planning; OSLAD App. Inquiry; OEA Assist.; Transit Mobility Coord. & Services Participation; Rail Coord.; Air Quality Asst.; East-West Corridor RFP; Education Comm.; Graphics Asst.- Sheriff Brochures, Posters, & Displays; Emergency Services Funding Research; Census 2010 Support.
- SCOTT COUNTY** - Fin. Mgnt.- Scott Co. Kids; Scott Co. Hsg. Cncl.; Joint Purch.; Solid Waste Coord.; I-74 Brdg. Coord.; Trail Plng. & Mapping; RLF Admn.; Reg. 9 Coord.; Interop. Project; GIS Steering Committee Partic.; Transit Mobility Coord.; OEA.; CARS Group; Passenger Rail Coord.; Housing Assessment; Budget Report; Jumpstart Flood Asst.; Air Quality Asst.; Aerial Photo Coord.; Haz. Mit. Plan Asst.; IA Mississippi River Partnership; Sustainability Plan Asst.; REAP Committee Mtg.; CAEI Weatherization Program; Enhancement Grant; Census 2010 Support; H1N1 Plng; ARRA Trans. Funds Follow-up; Zoning Review, GIS Data Req.
- SHERRARD** - MERGO Participation; Website Support; Land Use Planning; Water Rates Inquiry.
- SILVIS** - E9-1-1 Coord.; Joint Purch. & Road Salt; IL Intergov. Comm. Coord.; RICWMA Stfg; RMS Coord.; Interoperability Project; Rail Coord.; Website Spprt; CDAP Grant Admin.; Aerial Photo Coord.; Water Map Updates; Parcel Base Map.; Trail Planning; Census 2010 Support.
- VIOLA** - MERGO Participation.
- WALCOTT** - Reg. 9 Trans. Coord. Solid Waste Coord; Trail Coord. ; Scott Co. Haz Mit Plan; Census 2010 Support; Project Review Letter.
- WEST LIBERTY** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; IA Public Health Initiative.
- WILTON** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; TIF District Map.
- WINNEBAGO** - HCEDP Participation; CDAP Admin.

Bi-State Report – October

COMMUNITY/ECONOMIC DEVELOPMENT: Attended Mercer County MERGO and Henry County Economic Development Partnership (HCEDP). Continued coordination of OEA Grant efforts related to BRAC. Discussed regional weatherization program for ARRA payroll reviews. Completed preparation of Economic Development Administration grant application. Provided support for Workforce Development Board, IA RELAT meetings. Assisted with grant administration and participated in trainings/telemeetings on IA Jumpstart State and Federal program for assistance to flood-damaged properties, and ARRA funded weatherization program. Assisted with economic development funding program information for legislative efforts. Completed agency reports, statutory checklist and preparations for public notice and release of funds for East Moline HUD-EDI grant. Attended IA Regional Council staff retreat and annual Illinois Regional Council meetings.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES:

Data Center: Staff responded to approximately 19 data and map requests in October 2009 including 8 from local governments, 7 from private citizens, 3 from businesses, and 1 from an academic institution. The data section of the Bi-State website had 205 page views. Staff began work on the data sections for the 2040 Quad Cities Long Range Transportation Plan and the Sherrard, Illinois Land Use Plan. Staff completed work on the final details of the United Way Community Vitality Snapshot. Staff continued work on the GreaterQCRegion data portal website and continued coordinative work with local Census 2010 Complete Count Committees and Partners.

Graphics/Mapping: 2009 Aerial Photo Coordination; Distribution of 2008-09 Edition of QC Street Map (Folded & Wall Versions); IA Transportation Priorities Flyer and Map Update; QC Health Initiative Mapping; QC MPO Long Range Transportation Plan Mapping; QC Foreign Trade Zone Mapping (Arsenal and Millon site); Transit Riverfront Circulator Map; Transportation Alternatives/Air Quality Workshop Graphics; and Update/Maintain Historical Aerial Photos; GIS Data for Street Centerlines, Traffic Counts, Fed. Functional Class Routes, Corporate Limits, Landmarks, Trails and other layers.

On-Line/Interactive Media Services: Top files downloaded and pages viewed for October include: BSRC Home Page (1,110); Joint Purchasing Council Bids (364); Flood/Disaster Recovery Documents (328); QCTransit.com (269); and BSRC Contact (173) and About Agency (150) Pages. Updates were made to the Features section on the Home Page. Continued monitoring/assisting with DNS (Domain Name System) Registration, Hosting, and Statistics Reporting for member sites as well as BSRC site, and continued development/updates/maintenance on several member government websites.

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues, including drop-off program launch of updates. Attended River Action meetings. Continued coordination of issues related to PM2.5 attainment status and strategies for emission reduction. Attended Mississippi River Parkway Commission meeting on Scenic By-way Program. Served inquiries on American Reinvestment and Recovery Act programs as they become available on infrastructure, energy and other areas. Continued coordination for eastern IA Mississippi River Partnership and served Quad City Riverfront Council. Attended the Activate Quad City Health Initiative Projects. Researched planning for sustainability.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued coordination of Joint Purchasing Program. Worked on the following bids: copier paper, plotter paper, printer/fax supplies, street signs & posts, turf chemicals & seed, janitorial supplies, can liners, and water treatment chemicals. Staffed Quad City Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded DOJ interoperability grant. Hosted the first session of the APA Audio Conference Series on Monetizing Sustainability. Assisted with Rock Island Arsenal issues.

REVOLVING LOAN FUND (RLF): Administered RLF Program: Prepared meeting cancellation notice and Financial Summary Report. Closed Davenport company loan. Provided information to potential applicants. Continued input of basic loan information into RLF software. Continued receiving job creation information from active companies. Prepared presentation to Commission to approve resolution to recertify RLF plan.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information and continued staff coordination of river crossing issues, including I-74 Mississippi River Corridor efforts and I-80 bridge repairs and annual bridge restrictions coordination meeting. Continued implementation of SAFETEA-LU requirements. Prepared monthly reports of federal transportation programs. Served travel modeling inquiries, participated modeling users group. Served interdisciplinary traffic safety group. Continued air quality and non-attainment status coordination efforts. Continued gathering resources for CAP participants, ICAAP planning and CAP planning. Attended Midwest Transportation and Air Quality Summit, MidAmerican ACES stakeholder meeting, Midwest Transportation Planning Conference/ILDOT Fall Planning conference, MATAG conference, and Safety Improvements workshop. Continued to work on connections of American Discovery Trail (ADT)/Grand Illinois Trail and MRT, attending related meetings, as well as other trail planning and grant funding/assistance. Assisting with trail RFPs. Continued coordination of Bi-State Drug and Alcohol Testing Consortium and random testing program. Monitored urban and Iowa Region 9 FFY10-13 TIPs, and need for data entry in Iowa TPMS as part of transportation improvement programming, including facilitation of distribution of transportation stimulus funds. Administered IAQC and Illinois Region 2 transit coordinator positions. Participated activities related to Illinois rural transit service partnerships. Continued preparations for QCA Long Range Transportation plan. Served inquiries and assisted with transportation funding programs and transportation information for legislative efforts. Assisted with information need related to ARRA funding grants for I-74 and passenger rail service. Participated in air service meeting.