

PROOF OF PUBLICATION

I, Jeff Lee, being duly sworn, on my oath, say that I am an advertising clerk at the *Muscatine Journal*, a newspaper of general circulation, published in the City of Muscatine, Muscatine County, Iowa; and that the following Notice:

Muscatine City Clerk
Minutes & Bills
January 3, 2013

Of which the annexed printed slip is a true, correct and complete copy, was published in said *Muscatine Journal* one time having been made there in on:

January 14, 2013

Jeff Lee

STATE OF IOWA MUSCATINE COUNTY

Subscribed and sworn to before me this
14th day of January, 2013

Beth Lester
Beth Lester, Notary Public



Beth Lester
Iowa Notarial Seal
Commission number 745921
My Commission Expires 03/20/2013

CITY OF MUSCATINE REGULAR CITY COUNCIL MINUTES Council Chambers 7:00 p.m. - January 3, 2013

Mayor DeWayne Hopkins called the City Council meeting for Thursday, January 3, 2013, to order at 7 p.m. Councilmembers present were Fitzgerald, Shihadeh, Bynum, Phillips, and Spread.

The meeting began with the Pledge of Allegiance.
Consent Agenda approved as follows:

- * Minutes of the December 20, 2012 City Council meeting

- * Renewal of a Class "B" Wine Permit, Class "C" Beer Permit and Sunday Sales for Hy-Vee Gas, 2600 2nd Avenue - Hy-Vee Inc. (pending inspections); new Class "B" Wine Permit, Class "C" Beer Permit and Sunday Sales for GM Food Mart, 2881 Highway 61 - Nanak Express LLC (pending inspections); new Class "C" Liquor License and Sunday Sales for Palms Theatre of Muscatine, 3611 Palms Drive - RL Fridley Theatres Inc. (pending inspections and receipt of insurance)

- * New Cigarette License for GM Food Mart, 2881 Hwy. 61 - Nanak Express LLC
- * Filing of Communication 12A-F
- * Approval of Bills for Approval totaling \$1,177,815.34

PUBLIC HEARING

Mayor Hopkins stated a public hearing was being held concerning the proposed annexation to and within the City of Muscatine (eastern portion of Ripley's Mobile Home Park).

There were no oral or written petitions for or against the proposed annexation.
Public hearing closed.

PUBLIC HEARING

Mayor Hopkins stated a public hearing was being held concerning the proposed annexation to and within the City of Muscatine (western portion).

There were no oral or written petitions for or against the proposed annexation.
Public hearing closed.

PUBLIC HEARING

Mayor Hopkins stated a public hearing was being held concerning the proposed submission of a Community Development Block Grant application for downtown revitalization in the City of Muscatine.

Community Development Director Steve Boka stated the application requires staff to cover specific issues with City Council relating to the city's application and specific activities if the grant is awarded. He stated staff recently met with a representative of the Iowa Economic Development Authority (IEDA) to discuss program guidelines.

Mr. Boka stated this program will focus on the rear of buildings located in the two blocks between Iowa Avenue and Cedar Street that essentially front on Mississippi Drive. He stated meetings have been held with some of the property owners to discuss the project and that a meeting with the balance of the property owners is scheduled for tomorrow. He stated the schedule is very aggressive. He then stated the project will not involve any tax dollars or staff time.

He stated that as part of the project, electrical lines on the two blocks will be put underground which will leave a bare canvas on the backs of the buildings. He stated staff will restore the alley to its original condition which will be the city's only contribution.

PUBLIC DOCUMENT INDEX No.

9 2 3 2 8

CITY CLERK'S OFFICE

MUSCATINE, IOWA

He then covered the following items with City Council:

* How was the need for the activities identified?

City staff met with a representative of the Iowa Economic Development Authority (IEDA) and also discussed the program guidelines with the IEDA program manager. After establishing the city was eligible for the program through these discussions, the staff identified a target area and contacted property owners within that target area. A consulting architect was also recruited to provide volunteer design development. Through the combination of contacts with the property owners and the architect, a defined project scope of eligible activities was developed.

* How will the proposed activities be funded and the source of funds?

A maximum CDBG grant of \$500,000 is anticipated to be matched by contributions from the property owners and other possible private sources.

* When will the CDBG application be submitted?

The deadline for submitting the CDBG Downtown Revitalization Grant Program application is 11:59 p.m. on Wednesday, January 30, 2013.

* What is the requested amount of federal funds?

The amount of federal funds anticipated to be requested is \$500,000.

* What is the estimated portion of federal funds that will benefit low- and moderate-income persons?

It is estimated that 100% of the federal funds being requested will benefit low- and moderate-income persons either directly through assistance provided to eligible property owners; or by improving businesses that provide services to LMI individuals and families.

* Where will the proposed activities be conducted?

A target area comprised of the south side of the 100 and 200 blocks of East Second Street and the 100 block of Iowa Avenue, all located within the Muscatine Commercial Downtown Historic District, has been identified as the site for the proposed activities.

* What are the plans to minimize displacement of persons and businesses resulting of funded activities?

No persons or businesses will be displaced by any funded activities.

* What are the plans to assist persons actually displaced?

No persons will be displaced by any funded activities.

* What is the nature of the proposed activities?

The proposed activities will include restoration/repair/replacement of historic rear and front facades and windows, removal of electrical lines attached to the buildings, replacement of deteriorated brick and other repairs.

Community Development Director Boka stated an additional presentation will be made at the January 17 meeting and that hopefully renderings of the proposed project will be available. He stated that final action will take place at the January 17 meeting authorizing the submittal of the application.

Councilmember Fitzgerald asked for clarification on the restoration of the alley once the utilities have been placed underground.

Community Development Director Boka stated the alley would be restored with asphalt.

Councilmember Fitzgerald asked if Muscatine Power & Water has been contacted, and Community Development Director Boka answered yes.

There were no oral or written petitions for or against the proposed application.

Public hearing closed.

PUBLIC HEARING

Mayor Hopkins stated a public hearing was being held concerning the proposed West Hill Area Sanitary and Storm Sewer Separation Project - Phase II.

Mike Knott, representing Stanley Consultants, gave a presentation on the proposed project. He stated the design of the project has been completed and bids will be opened on January 31, 2013. He stated there will be a delay in beginning Phase II while the current contractor does finishing work for Phase I.

Mr. Knott stated the estimated cost of the project is \$4.6 million and that a portion of the funding will come from the 1% Local Option Sales Tax. He stated Phase II should be done in the fall of 2014 and that the entire project must be completed by 2028.

There were no oral or written petitions for or against the

proposed project.

Public hearing closed.

Resolution adopted approving the annexation to and within the City of Muscatine (eastern portion of Ripley's Mobile Home Park).

Resolution adopted approving the annexation to and within the City of Muscatine (western portion).

Ordinance adopted on final reading rezoning property located at 2875 Highway 61 - Mills Marine and directed for publication as required by law.

Ordinance adopted on final reading rezoning property owned by Ripley's Development Corporation and directed for publication as required by law.

Resolution adopted approving the plans, specifications, form of contract, cost estimate and setting the bid opening date for the West Hill Area Sanitary and Storm Sewer Separation Project - Phase II.

Resolution adopted accepting completed work for the Cedar Street Culvert Extensions Project and authorizing final payment to Sulzberger Excavating.

Resolution adopted accepting completed work for the Cedar Street Clearing Project and authorizing final payment to Sulzberger Excavating.

Resolution adopted accepting completed work for the Mulberry and Palms Drive Infrastructure installed as part of the Fridley Theatre Project subject to receipt of the maintenance bond.

Resolution adopted approving the Official Pay Plan for Non-Union Employees as it pertains to the Fire Department restructuring.

Resolution adopted setting a public hearing on a loan agreement in a principal amount not to exceed \$1,200,000.

Motion approving Change Order #9 for the Water Pollution Control Plant Improvements Project, the pay estimate and the reduction in retainage.

Motion approved authorizing the issuance of a purchase order to CarpetLand in the amount of \$16,810 for carpet and installation costs for the Stanley Gallery at the Muscatine Art Center.

No motion was made on the request to approve the non-alcohol beverage agreement for the golf course.

City Administrator Gregg Mandsager pointed out this Request for Proposal met all of the city's requirements. He stated staff will need direction on what City Council would like to include in the next RFP.

Councilmember Shihadeh stated the next RFP should include a category for "level of service".

Councilmember Bynum stated the response to this item should include week days and weekends.

Councilmember Fitzgerald asked that copies of the RFP be forwarded to City Council.

Councilmember Shihadeh asked where Coca Cola Refreshments was located, and Parks and Recreation Director Rich Klimes stated they are located in the Quad Cities.

Councilmember Shihadeh then asked if the golf course had ever run out of product during the last five years.

Golf Professional Dan McGinn stated he has had no problems over the last three years.

There was discussion on what products customers preferred.

Councilmember Bynum asked Mr. McGinn if he had received any complaints about the current vendor's services and he answered no.

Councilmember Bynum asked Mr. McGinn how he would rate their services, and Mr. McGinn stated the vendor had met all of the city's needs.

City Administrator Mandsager confirmed with City Council their desire to see "level of service" included as part of the new RFP.

Five year lease agreement approved for the Mark Twain Overlook with the Iowa Department of Transportation.

The meeting adjourned at 7:42 p.m.

DeWayne Hopkins, Mayor

ATTTEST:

Gregg Mandsager, City Administrator

CITY OF MUSCATINE BILLS FOR APPROVAL January 3, 2013

General Fund

Baker & Taylor Entertainment Books (2) \$535.29;
Beyond Technology Supplies (1) 70.24; Carriage Paper Products Supplies (1) 214.41; Clarion Hotel Lodging (1) 87.48; Demco Supplies (1) 104.41; GECRB-Amazon Books/Credit/Games/Supplies (45) 3,140.11; Julie Lear Reimbursement (1) 99.25; OCLC Inc. Services (1) 913.85; Unique Books Inc. Books (1) 756.86; A-1 Sign & Crane Refund (1) 50.00; Alexis Fire Equipment Co. Services (1) 1,220.00; Alliant Energy Utilities (2) 734.91; Amsan LLC Supplies/Credit (2) 206.05; Arnold Motor Supply Supplies (3) 2734; Bi-State Regional Commission Registration (1) 1716; BMW Builders II Services (3) 4,371.50; Brossart Electric Refund (1) 25.00; BSN Sports Inc. Supplies (1) 48.00; CenturyLink Telephone Charges (1) 58.69; Chad Ennenga Liability Claim (1) 121.98; Clary's Safety Equipment Supplies (1) 238.70; Dell Marketing LP Supplies (1) 55.09; Document Destruction Services (1) 18.00; Ed M Field Equipment Co. Parts (1) 291.14; Emergency Apparatus Services (1) 3,455.68; Fire Chief Subscription (1) 68.00; Guest Services Meals (1) 167.32; Harper's Cycling & Fitness Services/Supplies (2) 90.00; Health Systems International RX Services (4) 454.09; Randy Hill Reimbursement (1) 35.00; Iowa Association of Housing Officials Dues (1)

30.00; Iowa Environmental Health Dues (1) 20.00; Insight Public Sector Supplies (1) 149.92; Investment Enterprises Rental Fee (1) 300.00; Iowa Monument Company Services (1) 400.00; J&R Supply Inc. Parts (1) 68.50; John Deere Financial Parts/Supplies (2) 32.78; JS Fire Inc. Supplies (2) 63.93; Kellor & Kellor Landscaping Services (5) 373.77; Lewis Industrial Service Materials (2) 44.47; Lucas Communication Inc. Office Equipment (1) 270.18; Menard's Supplies (12) 396.00; Muscatine County Extension Registration (1) 70.00; Muscatine Humane Society Subsidy (1) 5,000.00; Muscatine Power & Water Utilities (9) 1,816.75; NAPA of Muscatine Supplies (4) 27.66; Neal's Vacuum & Sewing Center Parts (2) 139.50; Orscheln Supplies (8) 229.20; Panther Uniforms Inc. Shipping Charge (1) 750; PC Nation Supplies (1) 522.45; Phelps Uniform Specialists Services (14) 199.78; Phoenix Products Services (3) 120.96; Quad City Safety Inc. Clothing Purchases (2) 286.00; S.J. Smith Co. Supplies (2) 78.20; Secretary of State Renewal Fee (1) 30.00; Sign Pro Materials (1) 1,107.46; Sirchie Finger Print Lab Supplies (2) 332.95; Smith Sales & Service Supplies (3) 48.55; Spratt Oil Sales Fuel (1) 409.45; Staples Advantage Supplies (7) 303.41; Superior Awards & Service Rec Supplies (1) 548.95; Tallgrass Business Resources Supplies (2) 143.11; Telerite Corporation Long Distance/Fax Charges (22) 198.43; Temp Associates Temporary Employees (2) 1,169.70; Trinity Muscatine-Physicians Services (2) 162.00; Trugreen #2744 Services (1) 120.00; United States Cellular Cell Phone Charges (3) 169.46; USAir Inc. Services (1) 790.00; VanMeter Industrial Parts/Credit (11) 382.62; Windstream Telephone Charges (15) 1,438.53; Xerox Corporation Services (1) 52.08; Mike Yocom Scholarship (1) 50.00; Zimmer & Francescon Parts (1) 929.00; Total \$36,708.80

Trust & Agency Fund

GEORR-Amazon Supplies (2) \$369.93; Hy-Vee Food Stores Food (1) 33.05; Scholastic Inc. Books (1) 401.77; Sycamore Printing Services (2) 125.61; Total \$930.36

Capital Improvement Fund

Kellor & Kellor Landscaping Services (1) \$753.00; Brandt Construction Co. Services (1) 26,075.65; Steve Dalbey Services (1) 1,624.40; Legal Abstract Company Services (2) 391.00; Steve Dalbey Services (1) 372.80; Williams Bros. Construction Services (1) 162,964.00;

Hutcheson Engineering Products Supplies (1) 39,715.20; Cornerstone Excavating Services (1) 37,899.25; Steve Dalbey Services (1) 783.00; Erik Christiansen Design Services (1) 5,596.00; Midwest Irrigation Services (1) 226,432.50; Hahn Ready Mix Materials (1) 167.00; Canadian Pacific Railway Services (1) 1,043.23; Anderson-Bogert Services (1) 1,680.50; Anderson-Bogert Services (1) 194.85; Total \$505,692.38

Enterprise & Utility Fund

Dex Media East Inc. Advertising (1) \$769; Phelps Uniform Specialists Services (4) 2.60; Phoenix Products Services (1) 40.32; Staples Advantage Supplies (1) 30.31; Windstream Telephone Charges (1) 31.67; Michelle Metzger Reimbursement (1) 50.00; Dex Media East Advertising (1) 11.06; Eastern Iowa Light & Power Utilities (2) 708.49; Hy-Vee Food Stores Food (3) 25.25; Iowa Turfgrass Institute Registration (2) 390.00; Menard's Supplies (4) 8796; MTI Distributing Inc. Parts (1) 967.70; Muscatine Power & Water Utilities (3) 180.72; Phelps Uniform Specialists Services (8) 110.25; Plumb Supply Company Supplies (1) 468.81; Quad City Times/Muscatine Journal Advertising (1) 225.00; River Valley Cooperative Fuel (1) 351.00; Sun Mountain Sports Merchandise (1) 129.00; Telerite Corporation Long Distance Charges (1) 10.35; Titleist Merchandise (1) 192.20; Windstream Telephone Charges (1) 95.01; Muscatine Power & Water Utilities (2) 266.62; Orscheln Supplies (2) 161.72; VanMeter Industrial Parts (1) 738; Ace Hardware Supplies (1) 30.59; Menard's Supplies (1) 9.00; Muscatine Power & Water Utilities (5) 1,712.01; Phoenix Products Services (1) 11.52; S.J. Smith Co. Supplies (3) 200.88; Sycamore Printing Inc. Services (1) 2,613.86; Temp Associates Temporary Employees (1) 151.20; United States Cellular Cell Phone Charges (1) 60.28; Bosch Pest Control Inc. Services (1) 45.00; JS Fire Inc. Supplies (1) 61.50; Menard's Supplies (1) 176.48; Muscatine Power & Water Utilities (4) 2,811.24; Orscheln Supplies (1) 20.98; Phelps Uniform Specialists Services (1) 12.83; Phoenix Products Services (1) 51.84; Sycamore Printing Inc. Services (1) 17.05; Team Staffing Solutions Temporary Employees (2) 183.52; Telerite Corporation Long Distance/Fax Charges (2) 14.81; Temp Associates Temporary Employees (2) 438.59; Windstream Telephone Charges (1) 144.70; Alliant Energy Utilities (4) 3,820.45; Arnold Motor Supply Shipping/Parts (4) 133.63; Conn Communications Inc. Supplies (1) 11.21; Eldon C. Stutsman Inc. Materials (1) 425.66; Grainger Supplies (1) 59.07; Hach Company Supplies (1) 457.84; Iowa Prison Industries Materials (1) 88.75; Menard's Supplies (2) 90.47; Midland Scientific Inc. Supplies (2) 162.67; Muscatine Power & Water Utilities (15) 2,974.36; Orscheln Supplies (8) 136.10; Phelps Uniform Specialists Rental Fee/Services (2) 81.35; Phoenix Products Services (2) 23.04; Ragan Communications Subscription (1) 89.00; Sherwin Williams Supplies (1) 778; Staples Advantage Supplies (4) 79.69; Telerite Corporation Long Distance/Fax Charges (2) 25.98; Thermo Electron North America Supplies (1) 622.13; VanMeter Industrial Supplies (2) 72.43; Windstream Telephone Charges (1) 138.71; Orscheln Supplies (1) 24.99; Quad City Safety Clothing Purchase (1) 78.00; Alliant Energy Utilities (1) 132.00; Anderson-Bogert Services (1) 4,228.54; Bosch Pest Control Inc. Services (1) 90.00; Carver Aero Inc. Services (1) 3,791.67; FSH

Communications LLC Telephone Charges (1) 55.00; JS Fire Inc. Services (2) 105.00; L&M Waste Services (1) 127.00; Muscatine Power & Water Utilities (3) 236.75; Trugreen #2744 Services (1) 98.00; Accent Overpayment (2) 286.56; Apria Healthcare Inc. Supplies (1) 14.00; Calvin Atwell Services (1) 2,000.00; Bound Tree Medical LLC Supplies (3) 346.17; Document Destruction Services (1) 18.00; Foster Coach Sales Inc. Parts (2) 242.63; Muscatine Power & Water Utilities (1) 135.99; Phoenix Products Materials (1) 35.00; Wester Drug Supplies (1) 37.74; Windstream Telephone Charges (1) 79.17; WPC Medicare Part B Overpayment (2) 619.70; Telerite Corporation Long Distance Charges (1) 2.97; Total \$35,604.19

Internal Service Funds

A-1 Quality Tire & Car Care Services/Supplies (23) \$4,141.21; ACC Inc. Services/Parts/Credit (3) 517.05; Arnold Motor Supply Parts/Credit (56) 2,761.41; Browns of Two Rivers Inc. Parts (2) 650.46; Courtesy Ford Services (2) 18,510.02; Daufeldt's Truck-n-Trailer Parts (1) 676.90; Hart's Auto Supply Supplies (1) 189.00; Hawkeye International Trailer Parts (1) 21.31; Henderson Products Inc. Parts (1) 85.25; Hyink's Standard Service Fuel (1) 105.00; IDNR Management Fee (1) 195.00; Interstate Battery Supplies (1) 288.85; John Deere Financial Parts (3) 393.64; Lewis Industrial Service Services (1) 1,741.31; Midwest Wireless LLC Parts/Services (3) 2,550.00; Muscatine Tire & Wheel Supplies/Services (2) 535.16; Mutual Wheel Co. Parts (2) 1,172.36; NAPA of Muscatine Parts/Credit (29) 755.58; National Coatings & Supplies Supplies (1) 306.90; Phelps Uniform Specialists Services (4) 67.36; Pipeco Inc. Materials (1) 1,532.76; Radio Shack Operating Equipment (1) 99.99; Safety-Kleen Services (1) 139.51; Staples Advantage Credit (1) 9.19; Terminal Supply Co. Supplies (1) 56.65; Titan Machinery Services (1) 852.88; Truck Country of Iowa Parts (2) 368.26; Twin Bridges Truck City Supplies/Credit (7) 306.00; 1st AVD Corporation Supplies (1) 130.26; Staples Advantage Supplies (1) 220.24; Telerite Corporation Fax Charges (4) 0.31; Muscatine Power & Water Utilities (2) 105.38; Telerite Corporation Long Distance/Fax Charges (3) 32.54; Windstream Telephone Charges (1) 31.68; Kriegers Inc. Parts/Services (5) 763.09; Total \$40,294.13

Municipal Housing Programs

Bowman & Associates Inc. Parts (1) \$256.00; City Refuse Collection Services (1) 182.32; Curtis Pest Control Services (1) 175.00; Kelly Heating, Cooling Services (1) 60.00; Menard's Supplies (3) 138.75; City of Muscatine Housing Miscellaneous (14) 9,856.97; Orscheln Supplies (4) 246.66; PDQ Supply Inc. Supplies (2) 155.76; Plumb Supply Company Supplies (1) 313.64; Staples Advantage Supplies (1) 38.59; Tyco Integrated Security Services (1) 304.22; VanMeter Industrial Part (1) 84.22; Alliant Energy Utilities (1) 1,017.87; City Refuse Collection Services (1) 98.20; Curtis Pest Control Services (1) 93.33; Grandbridge Real Estate Mortgage Payment (6) 19,955.34; HD Supply Facilities Supplies (1) 489.90; City of Muscatine Housing Miscellaneous (12) 3,182.49; Tyco Integrated Security Services (1) 307.87; Alliant Energy Utilities (3) 106.89; City of Muscatine Services (1) 4,250.00; City Refuse Collection Services (1) 320.00; Curtis Pest Control Services (1) 93.33; Kelly Heating, Cooling Services (1) 165.00; Menard's Supplies (4) 211.37; City of Muscatine Housing Miscellaneous (14) 7,298.28; Orscheln Supplies (1) 13.89; Phelps Cleaning Service Services (1) 60.00; Plumb Supply Company Parts/Supplies (3) 148.89; Sherwin Williams Supplies (1) 124.54; VanMeter Industrial Parts/Credit (2) 35.53; Windstream Telephone Charges (1) 36.19; Stephanie Kelly Rent Payment (1) 228.00; Muscatine Housing Ltd. Rent Payment (1) 161.00; City of Muscatine Housing Miscellaneous (20) 9,584.96; Natividad Santana Rent Payment (1) 137.00; Staples Advantage Supplies (1) 38.59; Total \$59,970.59

ADDITIONAL BILLS FOR APPROVAL 3-Jan-13

Internal Service Fund

Payroll Account Payroll Transfer \$392,580.75; Internal Revenue Service Federal Tax Withholding 85,565.66; Treasurer, State of Iowa State Tax Withholding 18,235.48; Subtotal \$496,381.89

Voucher Program

Correction to Est. January Rent \$2,233.00; Total Bills For Approval \$1,177,815.34; Voids \$- ; Net Disbursements \$1,177,815.34; Journal Entries \$- ; Total Expenditures \$1,177,815.34;