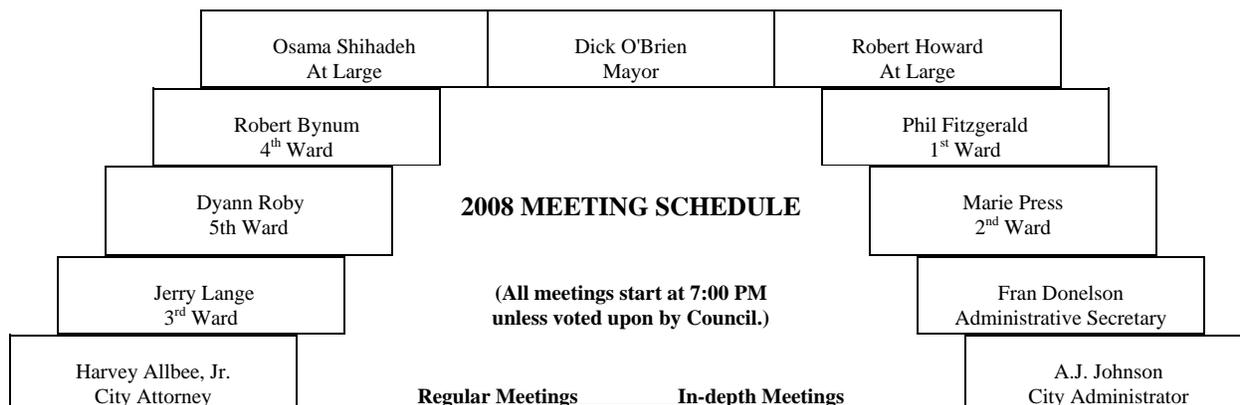


CITY COUNCIL



	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	
January 10 & 17	July 3 & 17	January 10	July 10
February 7 & 21	August 7 & 21	February 14	(None in August)
March 6 & 20	September 4 & 18	March 13	September 11
April 3 & 17	October 2 & 16	April 10	October 9
May 1 & 15	November 6 & 20	May 8	November 13
June 5 & 19	December 4 & 18	June 12	December 11

AGENDA

**THURSDAY, JULY 3, 2008
COUNCIL CHAMBERS - CITY HALL**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OPENING PRAYER**
4. **PLEDGE OF ALLEGIANCE**
5. **COMMUNICATIONS – CITIZENS**
6. **MINUTES - APPROVAL**

A. City Council Meeting – June 19, 2008

7. CONSENT AGENDA

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence from the Agenda.

- * 9 – A-G
- * 13 – A-B
- * Bills*

* Approval of attached Bills for Approval totaling \$2,129,743.96 is subject to the approval of any related agenda item(s).

8. PUBLIC HEARING

A. Proposed Phase III Horizontal Expansion Landfill Cell and Ravines 5 and 6 Closure Project

Previously City Council took action to establish a Public Hearing on the proposed phase III horizontal expansion of the landfill cell and the closure of ravines 5 and 6. As the City continues to prepare for planned expansions at the Muscatine County Landfill there are a number of requirements and procedures that must be followed to ensure that all Federal and State regulations concerning landfill expansion, enclosure of existing ravines and cells be followed. Working with Fox Engineering, the City is prepared to move forward in the submittal of information to the Iowa Department of Natural Resources to prepare for the construction of a new cell and the closure of ravines 5 and 6. Prior to any formal action by Council on this matter, a Public Hearing is required.

Now is the time for the public to comment on the proposed Phase III Horizontal Expansion Landfill Cell and the closures of ravines 5 and 6.

B. Proposed Lease of City Property on Oak Street

Previously, the City Council took action to establish a Public Hearing on the proposed lease of City property on Oak St. Currently, the Hon Company is undergoing a major remodeling of their office building located at 200 Oak St. As part of that improvement, they are requesting permission to construct a handicap entrance. If approved, this entrance would be built on City right-of-way and would require a lease agreement between the City and HNI Corporation for this to take place. Prior to any lease arrangement for public right of way in excess of two (2) years a Public Hearing is required.

Now is the time for the public to comment on the proposed lease of City property on

Oak St.

9. PETITIONS AND COMMUNICATIONS

- A. Request on second reading for a new Class “C” Liquor License and Sunday sales Permit for Palenque Bar, 500 Mulberry Avenue – Maria Garcia (pending final paper work)
- B. Request for a Permanent Transfer on Class “B” Beer and Sunday Sales Permit for Pockets at 810 Park Ave. Suite #14 (moved from 817 Oregon St.) – James Michael Miller. (pending final paper work)
- C. Request for renewal on a Class “C: Liquor License and Sunday Sales Permit for The Fiesta, 1919 Grandview Ave. – The Fiesta Inc.
- D. Request for renewal on a Class “C” Beer and Sunday Sales Permit for Babe’s Sinclair, 2307 Lucas Street – Rodney Yocum.
- E. Request for renewal on a Class “C” Beer and Sunday Sales Permit for Hyink’s Service, 1206 East 2nd Street – Hyink Service Inc.
- F. Request for renewal on a Class “WBN” Wine and Sunday Sales Permit for The Flower Gallery, 131 East 2nd Street – Karen Diercks.
- G. Request for (7) Seven Cigarette/Tobacco Permits for July 1, 2008 – June 30, 2009.

10. FROM THE MAYOR

- A. Appointment of Ramiro Vasquez to the Historic Preservation Commission

The following appointment is submitted for City Council’s consideration and approval.

- B. Proclamation Declaring July 27, 2008 through August 2, 2008 as “Friendship Week”

The following Proclamation is submitted for City Council’s consideration and approval.

11. FROM THE PLANNING AND ZONING COMMISSION

- A. Resolution to Approve Bloomington Hollow Subdivision

Presented for City Council’s consideration is a resolution approving a final plat for Phase II of Bloomington Hollow – a 21 lot county subdivision within the two mile limit of the City of Muscatine. This matter was previously reviewed with City Council to determine whether or not there was a consensus for the City to continue to enforce it’s requirement for sidewalks within subdivisions in the two mile review area for the City’s Planning and Zoning Commission as well as City Council. The City’s Planning and Zoning Commission has previously reviewed this request as well.

Following the discussion at the June 19th City Council meeting, the petitioners have requested that this matter be placed before City Council for their consideration at this time.

Is there a motion to take action by resolution approving the final plat for phase II of Bloomington Hollow – a 21 lot county subdivision within two miles of the City of Muscatine?

12. FROM THE CITY ADMINISTRATOR

A. Resolution Approving Plans, Specifications, Form of Contract and Setting Bid Opening Date for Phase III Horizontal Expansion Landfill Cell

Presented for City Council's consideration is a resolution approving the plans, specifications, form of contract and setting a bid opening date for Phase III Horizontal Expansion Landfill Cell and the Closure of Ravines 5 and 6. Previously a Public Hearing was held on the proposed construction of a new landfill cell as well as the closure of ravines 5 and 6 at the Muscatine County Landfill. The next step in the process is to have the City Council approve the plans and specifications and establish a bid opening date for receipted bids for this project. Information has been prepared by the City's Landfill Consultants, Fox Engineering, who will act on behalf of the City on this project in dealing with the State and Federal regulatory agencies as well as potential bidders.

Is there a motion to take action by resolution approving the plans, specifications, form of contract, cost estimate and setting a date for receipted bids for Horizontal Expansion at the Muscatine Landfill – Phase III and ravines 5 and 6 closure for July 24, 2008 at 2:00pm?

B. Resolution Approving the Lease of Oak Street Right-of-Way to the HNI Inc.

Presented for City Council's consideration is a resolution approving the lease of Oak St. right of way to the HNI Corporation. Previously, a public hearing was held to receive public comment on the proposed lease of public right of way to the HNI Corporation for handicap access improvements to the Hon Company building in the 200 block of Oak St. If approved the leased right of way will be used to construct an entrance to the building that meets the requirements of the American with Disabilities Act, provide a planting area for landscaping, allow for modification to the Oak St. and east 2nd St. intersection that will offer additional protection to the building from turning truck traffic and allow for the installation of period lights. It is proposed that the lease arrangement be entered into for \$1.00 per year.

Is there a motion to take action by resolution approving the lease of public property to the HNI Corporation?

C. Resolution Awarding Contract and Bond for the Collection and Drainage

Maintenance Building

Presented for City Council's consideration is a resolution awarding the contract for the Collection and Drainage Maintenance Building. Previously the City received two bids for the Collection and Drainage Maintenance Building. After review of the bids submitted, is a recommendation from Staff that the contract be awarded to Hy-Brand Industrial Contractors in the amount of \$104,484.00. The budgeted amount for this project was \$80,000.00. Increased cost in material, fuel and transportation related activities are attributed to the increased cost of the project itself. Funds are available in the collection and drainage budget to cover this overage.

Is there a motion to take action by resolution to approve the contract for the Collection and Drainage Maintenance Building between the City of Muscatine and Hy-Brand Industrial Contractors in the amount of \$104,484.00?

D. Resolution Approving Public Housing Administrative Policy Changes

Presented for City Council's consideration is a resolution approving the Public Housing Administrative Policy changes. Periodically, the City is required to update it's Public Housing Administrative Policy as it pertains to public housing units. These would include Clark House, Sunset Park and scattered sites. Appropriate notice was given to all public housing residents to review and comment on the proposed changes. In addition, the Resident Advisory Board was presented the document in which they endorsed the proposed changes. If approved, the revisions will take place immediately.

Is there a motion to take action by resolution authorizing administrative policy changes to the Public Housing Admissions and Continued Occupancy Policy?

E. Request to Authorize Radio Purchases

Presented for City Council's consideration is a request to authorize the purchase of eight (8) Motorola Portable Radios. Included in this year's budget is \$20,600.00 for the purchase of these radios. The cost of the equipment will be \$20,276.63.

Is there a motion to take action to approve the issuance of a purchase order for the purchase of portable radios for the Muscatine Police Department?

F. Request Authorization to Issue a Purchase Order for the Acquisition of a Leaf Vacuum Unit

Presented for City Council's consideration is a request for authorization to issue a

purchase order for the acquisition of a leaf vacuum unit. Recently the City one bid for a leaf vacuum machine. The bid received from Elliott Equipment Co. was in the amount of \$21,528.00. \$18,000 was budgeted for this purchase.

Is there a motion to take action to authorize the issuance of a purchase order to Elliott Equipment Company for the purchase of a leaf machine?

G. Request Authorization to Issue a Purchase Order for the Acquisition of a ¾ Ton Pickup Truck

Presented for City Council's consideration is a request of authorization to issue a purchase order for the acquisition of ¾ ton pickup truck. The City received six bids for the purchase of this truck. After evaluating the bids submitted and taking into consideration the City Council policy for local purchase preference, the low bid recommended for City Council's consideration will be that of River City Ford of Davenport, Iowa in the amount of \$20,012.00. \$23,000 was budgeted for this purchase.

Is there a motion to take action to authorize the purchase of a ¾ ton pickup truck from River City Ford of Davenport, IA?

H. Request Approval of a Transit Participation Agreement Between the City of Muscatine and the Iowa Department of Transportation to Implement a State Transit Assistance (STA) Formula Project

Presented for City Council's consideration is a request to allow for the Mayor to sign the joint participation agreement from the State of Iowa Department of Transportation for State Transit Assistance. This year's formula will result in the City receiving \$161,131.00. Projected budget for this fiscal year was \$160,296.00. The money will be used for operating expenses.

Is there a motion to authorize the Mayor to sign the joint participation agreement between the City of Muscatine and the Iowa Department of Transportation?

I. Request Approval of an Agreement with the Iowa Department of Transportation for the National Scenic Byways Program Project – Muscatine Bike Trail Kiosk

Presented for City Council's consideration is a request for approval of an agreement with the Iowa Department of Transportation for the National Scenic Byways Program Project – Muscatine Bike Trail Kiosk. The City has received an agreement from the Iowa Department of Transportation for this National Scenic Byways Project. The original application was for \$10,000.00. The City of Muscatine has acted as the lead agency for this project on behalf of Leadership Muscatine. 80% of the eligible cost will be available through the grant program and the 20% local match will be provided

from funding sources apart from the City of Muscatine. The location has been reviewed and approved by the City of Muscatine Recreation Advisory Commission and has the support of the Community Improvement Action Team.

Is there a motion to take action to authorize the Mayor to enter into an agreement with the Iowa Department of Transportation for the National Scenic Byways Project – Muscatine Bike Trail Kiosk.

- J. Request for Approval of an Agreement with the Iowa Department of Transportation for the National Scenic Byways Project – Bridge Tribute Plaza

Presented for City Council's consideration is a request to authorize the Mayor to sign an agreement between the City of Muscatine and the Iowa Department of Transportation for the design and construction of the Bridge Tribute Plaza. If approved the bridge tribute plaza will be located between east Harbor Drive and the Riverfront Trail. The original application for \$88,190.00 is funded through the Scenic Byways Program and approved by City Council November of 2006. This application was made on behalf of Leadership Muscatine. The agreement states that the City will receive 80% of the total cost or \$70,552.00. The remaining costs will be provided through Leadership Muscatine.

Is there a motion to take action to authorize the Mayor to sign an agreement between the City of Muscatine and the Iowa Department of Transportation for the design and construction of the Bridge Tribute Plaza?

- K. Request to Accept Low Bid for the 10,000 Gallon Fuel Tank and Dispenser Located at the Water Pollution Control Plant

Presented for City Council's consideration is a request to accept the low bid for a new 10,000 fuel tank and dispensing system for the Water Pollution Control Plant. Four bids were received for this project with the lowest responsible bid being that of CPEC of Blue Grass, Iowa in the amount \$32,580.03. \$30,000 was budgeted for this project.

Is there a motion to take action to accept the bid from CPEC of Blue Grass, Iowa for the 10,000 gallon fuel tank and dispensing system for the Water Pollution Controls operation?

13. COMMUNICATIONS - RECEIVE AND FILE

- A. Muscatine County Board of Supervisors – June 9 & 16, 2008
- B. Library Board of Trustees – May 14, 2008
- C. Muscatine Power and Water Minutes – May 28, 2008

D. Muscatine Power and Water Financial Statements – May 2008

14. APPROVAL OF BILLS

It is recommended bills totaling \$2,129,743.96 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

15. COMMUNICATIONS - COUNCIL MEMBERS

16. OTHER BUSINESS

17. ADJOURNMENT