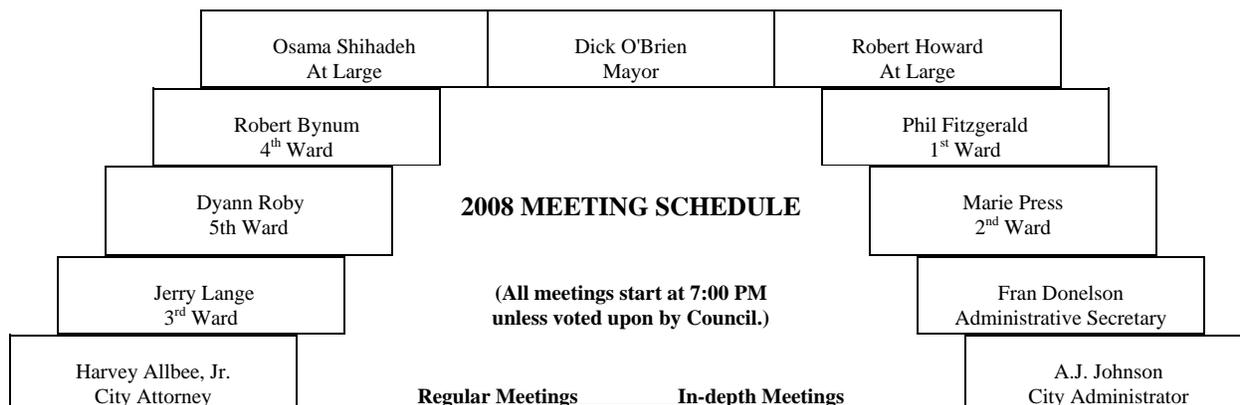


CITY COUNCIL



	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	
January 10 & 17	July 3 & 17	January 10	July 10
February 7 & 21	August 7 & 21	February 14	(None in August)
March 6 & 20	September 4 & 18	March 13	September 11
April 3 & 17	October 2 & 16	April 10	October 9
May 1 & 15	November 6 & 20	May 8	November 13
June 5 & 19	December 4 & 18	June 12	December 11

AGENDA

THURSDAY, JUNE 19, 2008 COUNCIL CHAMBERS - CITY HALL

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OPENING PRAYER**
4. **PLEDGE OF ALLEGIANCE**
5. **COMMUNICATIONS – CITIZENS**

A. Presentation from Robert and Cindy Axtell Concerning Bloomington Hollow

At this time Robert and Cindy Axtell wish to address City Council concerning the Bloomington Hollow Subdivision.

6. **MINUTES - APPROVAL**

- A. City Council Meeting – June 5, 2008
- B. In-Depth Council Meeting – June 12, 2008

7. CONSENT AGENDA

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence from the Agenda.

- * 9 – A-G
- * 13 – A-D
- * Bills*

* Approval of attached Bills for Approval totaling \$1,320,564.82 is subject to the approval of any related agenda item(s).

8. PUBLIC HEARING

9. PETITIONS AND COMMUNICATIONS

- A. Request on first reading for a new Class C Liquor License and Sunday Sales Permit for Palenque Bar, 500 Mulberry Avenue – Maria Garcia (pending receipt of dram shop insurance and final paperwork)
- B. Request for a five-day Class B Beer Permit for Muscatine Quarterback Club at Riverside Park for Great River Days effective July 24, 2008
- C. Request to add a Class C Liquor License with Sunday Sales and Outdoor Service for The Pearl, 101 W. Mississippi Drive – The Pearl LLC
- D. Request for renewal of a Class C Liquor License and Sunday Sales for Peking Restaurant, 1700 Park Avenue #C – Peking Chinese Restaurant Inc.
- E. Request for renewal of a Class C Liquor License for Jody’s Corner Tap Inc., 226 Walnut Street
- F. Request for renewal of a Class A Liquor License for Veterans of Foreign Wars Club of Muscatine, 421 Mulberry Avenue
- G. Request for approval of 12 Cigarette/Tobacco Permits for July 1, 2008 through June 30, 2009

H. Request from Geneva Golf & Country Club to Dispense Fireworks

Presented for City Council's consideration is a request from the Geneva Golf & Country Club to dispense fireworks. This request, which is similar to ones received in the past, is for permission to dispense fireworks on August 2, 2008. This event is associated with other club activities planned for that day.

Is there a motion to approve the request from Geneva Golf & Country Club to dispense fireworks on August 2, 2008?

10. FROM THE MAYOR

A. Appointments and Reappointments to the City of Muscatine's Various Boards and Commissions

Is there a motion to approve the appointments and reappointments to the city's various Boards and Commissions as submitted?

B. Proclamation Declaring June 23-29, 2008 as "Amateur Radio Week"

Is there a motion to approve the proclamation declaring June 23-29, 2008 as "Amateur Radio Week"?

11. FROM THE PLANNING AND ZONING COMMISSION

A. Resolution Setting Public Hearing to Amend the City's Sign Ordinance

Presented for City Council's consideration is a resolution setting a public hearing to amend the city's sign ordinance. In 2006 the City Council took action to approve an ordinance allowing for electronic message centers. At that time, it was acknowledged by those involved in the process of developing the ordinance that at some point in the future further review would be necessary. Earlier this calendar year, the city's Planning and Zoning Commission began that review. As part of the formal process of review, a public hearing is being requested in advance of any formal action by City Council. It should be noted that the establishment of the public hearing would be after the City Council's July in-depth meeting to allow for a more in-depth review.

Is there a motion to adopt the resolution setting a public hearing to amend the city's sign ordinance for Thursday, July 17, 2008, at 7 p.m.?

12. FROM THE CITY ADMINISTRATOR

A. Resolution Setting a Public Hearing on Phase III Landfill Design and Ravines 5 and 6 Closure Project

Presented for City Council's consideration is a resolution setting a public hearing on Phase III Landfill Design and the Ravines 5 and 6 Closure Project. Previously City Council received a review from city staff concerning the proposed expansion and other related actions at the landfill. This would involve the proposed Phase III horizontal expansion landfill cell as well as closure activities associated with Ravines 5 and 6. Prior to any formal action by City Council on this matter, a public hearing is required.

Is there a motion to adopt the resolution setting a public hearing for Phase III horizontal expansion landfill cell for Thursday, July 3, 2008, at 7 p.m.?

B. Resolution Setting a Public Hearing on the Proposed Lease of City Property on Oak Street

Presented for City Council's consideration is a resolution setting a public hearing on the proposed lease of city property on Oak Street. Currently the HON Company is undergoing a major remodeling of their office building located at 200 Oak Street. As part of that project, they are requesting permission to construct a handicap entrance to the main entrance on Oak Street. Prior to considering a lease of city property for a period of more than two years, it is necessary to conduct a public hearing.

Is there a motion to adopt the resolution setting a public hearing on the proposed lease of city property on Oak Street for Thursday, July 3, 2008, at 7 p.m.?

C. Resolution Setting a Public Hearing for Golf Course Maintenance Facility Project

Presented for City Council's consideration is a resolution setting a public hearing for the Golf Course Maintenance Facility Project. Recently, following the solicitation and review of bids, the City Council took action to reject bids submitted for the construction of a new maintenance facility at the golf course. Working with the city's architect on the project, the project will now be reworked to reduce certain aspects and scopes of the project to fit within the financial parameters of the project. Prior to any other formal action by City Council, a public hearing is required.

Is there a motion to adopt the resolution establishing a public hearing for Thursday, July 3, 2008, at 7 p.m. for the Golf Course Maintenance Facility Project?

D. Resolution Renaming the Final Plat for Wolfe Subdivision to WCI Subdivision

Presented for City Council's consideration is a resolution renaming the final plat for the Wolfe Subdivision to WCI Subdivision. This request has been made due to a previously existing "Wolfe Subdivision" within the City of Muscatine. No other changes are required for the plat at this time.

Is there a motion to adopt the resolution renaming the final plat for Wolfe Subdivision to WCI Subdivision?

E. Request to Approve Change Order #3 for the Parallel Taxiway to Runway 12/30

Presented for City Council's consideration is a request to approve Change Order #3 for the parallel taxiway to Runway 12/30. This change order adjusts the contract completion date from June 30, 2008 to August 15, 2008. The additional time is needed because of wet conditions at the airport. There is no additional cost associated with this request. The FAA has reviewed and agreed to this change order as requested.

Is there a motion to approve Change Order #3 for the parallel taxiway to Runway 12/30?

F. Request to Approve Change Order #2 for a Professional Services Agreement for Construction of the Parallel Taxiway to the Crosswind Runway at the Municipal Airport

Presented for City Council's consideration is a request to approve Change Order #2 for a professional services agreement for construction of the parallel taxiway to the crosswind runway at the Municipal Airport. This change order will result in an increase of \$1,246.56 to the professional services agreement. It has been reviewed by the FAA and they concur with this change. The city will be responsible for 5% or \$62.30.

Is there a motion to approve Change Order #2 for the professional services agreement for construction of the parallel taxiway to the crosswind runway at the Municipal Airport?

G. Request Authorization to Issue Purchase Order for a Jet-Vac Truck

Presented for City Council's consideration is a request to issue a purchase order for a jet-vac truck. Recently the city received bids for the purchase of a new jet-vac truck for the city's collection and drainage operation. A total of five bids were received. After thoroughly evaluating all of the bids received, the staff is recommending the purchase of a "Camel" with an International chassis along with a hydro-evacuation kit from Hawkeye International in the amount of \$300,208. This matter was reviewed previously with City Council at their in-depth meeting.

Is there a motion to authorize the issuance of a purchase order for a jet-vac truck to Hawkeye International in the amount of \$300,208?

H. Request Authorization to Issue Purchase Order for Uniforms

Presented for City Council's consideration is a request to issue a purchase order for uniforms. The city's current uniform contract expires at the end of the fiscal year. Four bids were solicited for the purchase of uniforms with two bids being received for consideration. After reviewing the bids submitted, it is staff's recommendation to approve the bid from Phelps in the amount of \$22,890.40.

Is there a motion to authorize the issuance of a purchase order to Phelps in the amount of \$22,890.40 for uniforms?

I. Request Approval of Traffic Item

Presented for City Council's consideration is a request to approve a traffic item. Recently the city's Traffic Committee reviewed a request to establish a loading zone on Iowa Avenue in front of the Welch Apartments. Currently no such restriction is provided on Iowa Avenue between 3rd and 2nd streets. After a review of this matter, city staff concurs with this request.

Is there a motion to authorize the placement of a loading zone on Iowa Avenue between 3rd and 2nd streets?

J. Request to Approve Hazardous Materials Emergency Response Agreement

Presented for City Council's consideration is a request to approve a hazardous materials emergency response agreement between the City of Muscatine and Henry County. Currently the city has a similar hazardous material emergency response agreement for Louisa, Washington, and Muscatine counties. Henry County officials have approached the City of Muscatine to see if there is an interest in entering a similar agreement with their county. The agreement provides for responses to hazardous materials emergencies in Henry County. If approved by City Council, the city will receive \$1,800 per year as an equipment maintenance fee. All other expenses

associated with response to an emergency situation in Henry County are charged to the responsible party.

Is there a motion approve a hazardous materials emergency response agreement between the City of Muscatine and Henry County?

K. Request to Appoint EPA Administrative Contact for the Brownfield Application Process

Presented for City Council's consideration is a request to appoint an EPA Administrative Contact for the Brownfield application process. Earlier this year the city was notified it was awarded funds from the EPA Brownfield mitigation funding source in the amount of \$400,000. As part of that award, the city must designate authorized representatives who can take action on behalf of the city, sign documents, and address questions that may arise as part of this process. It is the recommendation at this time that Steve Boka, Planning, Zoning and Building Safety Director, as well as Finance Director Nancy Lueck, be named those official contacts and authorized signatories for the City of Muscatine.

Is there a motion to approve the EPA Administrative Contacts for the Brownfield application process?

L. Request to Approve Issuance of Purchase Order for Geothermal Testing

Presented for City Council's consideration is a request to approve the issuance of a purchase order for geothermal testing. At last week's in-depth meeting staff reviewed with Council a proposal for initial testing to assess the viability of the installation of a geothermal system at the Public Safety Building. The purchase order if approved would be in an amount not to exceed \$12,000 issued to A&J Associates.

Is there a motion to approve the issuance of a purchase order to A&J Associates in an amount not to exceed \$12,000 for geothermal testing?

M. Request to Authorize Special Waste Collection – Downtown Flood

Presented for City Council's consideration is a request to authorize special waste collection for downtown flood-related properties. As a result of the flood waters of this past week, several downtown businesses sustained various degrees of damage to their businesses. In order to assist in the mitigation of costs associated with the disposal of flood-damaged materials, it has been recommended that the City Council consider taking action to authorize the pickup and disposal of waste from qualifying businesses. It is suggested that the boundaries for those eligible to participate be from Walnut Street to Iowa Avenue from the Mississippi River to 2nd Street which would include both sides of the street. If approved by Council, the city staff would provide the pickup and disposal of such property. City staff will not be entering into individual buildings to assist in that phase of the cleanup. It is proposed that these

services be provided free to those qualifying individuals and/or businesses within the affected zone.

Is there a motion to authorize special waste collection in the downtown flood area?

N. Request Approval of Sidewalk Café Permit Form

Presented for City Council's consideration is a request to approve a sidewalk café permit form. Following last week's in-depth agenda review, a sidewalk café form was presented for City Council's consideration and approval. This form will be used by city staff to address questions and opportunities pertaining to the establishment of outdoor seating for café purposes with businesses.

Is there a motion to approve the sidewalk café permit form?

O. Request to Approve Change in Residency Policy

Presented for City Council's consideration is a request to approve a change in the city's residency policy. Recently the residency policy for supervisory employees within the Police Department was reviewed by staff. After a review of the impact of the current policy on staffing and supervisory issues within the Police Department, it is being recommended that the current policy, which allows for supervisors to live outside Muscatine County, be rescinded and replaced with language that requires all supervisory personnel within the Muscatine Police Department to live within Muscatine County.

Is there a motion to approve the change in the residency requirement for police management personnel?

P. Request to Approve Insurance Renewal

Presented for City Council's consideration is a request to approve the city's renewal for various insurance policies and programs. The city's insurance broker has been working with various insurance providers to seek out and to secure appropriate insurance for various levels of coverage and activities within the city's operation. The city's Insurance Review Committee will be reviewing this matter on Wednesday, June 18, 2008, and will be forwarding a recommendation for City Council's consideration.

Is there a motion to approve the insurance renewal material for the City of Muscatine for the fiscal year beginning July 1, 2008?

13. COMMUNICATIONS - RECEIVE AND FILE

- A. Muscatine County Board of Supervisors – May 19, 2008 & June 2, 2008
- B. Art Center Board of Trustees – April 18, 2008
- C. Board of Water, Electric, and Communications Trustees – April 29, 2008
- D. Planning & Zoning Commission – May 13, 2008

14. APPROVAL OF BILLS

It is recommended bills totaling \$1,320,564.82 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

15. COMMUNICATIONS - COUNCIL MEMBERS

16. OTHER BUSINESS

17. ADJOURNMENT