

## **Regular Meeting of the Board of Trustees, Muscatine Art Center**

### **JULY 17, 2008**

**Present:** Jan Henderson, Eric Knoernschild, Dave Meloy, Scott Natvig and Tom Spread,

**Absent:** Mike Knott and Mark Huddleston

**Acting Secretary:** In the absence of Secretary Mike Knott, Janet Henderson volunteered to take minutes.

**Visitors Speak:** There were no visitors.

**Minutes:** It was moved by Dave Meloy and seconded by Tom Spread that the minutes of the June 19, 2008 Board Meeting be approved. Motion carried.

**Bills:** It was moved by Tom Spread and seconded by Eric Knoernschild to approve the monthly bills totaling \$2,101.88 for payment. Motion carried.

### **COMMITTEE REPORTS**

**Collections:** Barb Christensen reported she purchased rare, early Victorian Christmas ornaments from Mary Anderson at a cost of \$1,421.00 and paid out of the Brad Burns Trust. The ornaments will be displayed on the Christmas tree in the front parlor. Following further discussion, it was moved by Tom Spread and seconded by Eric Knoernschild that the Director's discretionary purchase limit be increased from \$1,000 to \$2,500. Motion carried.

### **Building & Grounds:**

Barb Christensen discussed the ground maintenance situation and following discussion. It was recommended she solicit quotes for outsourcing of future lawn services for inclusion in the 2008/2009 budget.

**Finance & Budget:** Report summarized by Tom Spread.

**Long-Range Planning:** Eric Knoernschild reported that the Long-range planning committee is moving ahead and a joint meeting will be scheduled in the near future.

**Personnel:** Barb Christensen will be on vacation from July 18 -30, 2008.

The Mayor will be recommending a new Board of Trustee, **Becky Wichers**, to the City Council at tonight's meeting. We expect the City Council to affirm the

recommendation. The name of **Caren Luke** will be presented to the Mayor for future recommendation. These appointments will fill the two vacancies on the Board.

President Scott Natvig distributed existing Committee assignments for the 2008-2009 year. Trustees should review their current Committee assignments and e-mail Lynn Bartenhagen with any requested changes. The Executive Committee will meet in closed session following the meeting to discuss Committee chairs.

The Board then proposed the following slate of officers for 2008-2009.

President	Scott Natvig
Vice President	David Meloy
Treasurer	Tom Spread
Secretary	Mike Knott

It was moved by Eric Knoernschild and seconded by Jan Henderson that the proposed slate be approved. Motion carried.

#### **Program/Publicity:**

The Friends of the Muscatine Art Center's annual Ice Cream Social on June 29, 2008 was a great success. Much of its success is being attributed to the amount of publicity received by holding it in conjunction with PatriArt Week as well as the great weather, good entertainment, great kids activities and Barb's entertaining agility to climb fences and catch Llamas.

The Art Center was featured in two magazine publications: *Iowan* (July/Aug) and *Show Case Magazine* (July). The Art Center will also be featured in the *Show Case Magazine* (August)

The Musser Mansion at 100 exhibition will be held from July 20 through October 19, 2008.

Barb reported that she had received comments from the Trustees on the website and that the comments were registering 50/50. Works continues on the site.

**Education Coordinator's Report:** Report received for review. The Trustees received a new list of the Friends of the Muscatine Art Center Board of Directors.

**Director's Report:** Director's Fiscal Report (July 2007-June 2008) and the Director's Calendar Report (June 2008) were received for review.

**Unfinished Business:** There was a brief discussion on Project InSect and moving forward with future partnerships with library and schools.

**New Business: None**

**Adjourn:** A motion was made by Erick Knoerschild and seconded by David Meloy to adjourn the meeting. Motion carried. The Executive Committee moved to closed session.

Respectfully submitted,  
Janet Henderson, Acting Secretary

**DIRECTOR'S REPORT**  
**For the month of July 2008**  
**August 21, 2008**

Total number of visitors for July 2008

1786

Total number of visitors for July 2007

1723

Total number of visitors Year-to-Date 2008

15773

Total number of visitors Year-to-Date 2007

9650

All figures include outreach program participants

**EXHIBITIONS (in the month of July)**

**Through July 5, 2008**

*Project InSECT*

*Ultra-Realistic Sculpture by Marc Sijan*

*Botanical Adventure, Homeschool Assistance Program*

**Beginning July 20, 2008 Through October 19, 2008**

*The Musser Mansion at 100 - 1908-2008*

**EXHIBITIONS (currently on view – August)**

**Through October 19, 2008**

*The Musser Mansion at 100 - 1908-2008*

**CLASSES**

**July 8, 29**

*Adventures in Art*

**July 9, 16, 23, 30**

*Music for Tots –taught by Julie Lear*

**July 9**

*Kids: Fun with Clay: Pinch pot Animals – taught by Amy Kling*

**July 10**

*Family Days: Clay Day – taught by Julie Lear*

*Summer Studio – taught by Vada Baker*

**July 11**

*Family Days: Clay Day – taught by Julie Lear*

*Family Days: Friendship Bracelets – taught by Julie Lear*

*Teen Workshop: Bigger Than Life – taught by Amy Kling*

**July 16**

*Kids: Two colored Collographs –taught by Julie Lear*

**June 20**

*Art Camp: Masks of Imagination –taught by Julie Lear*

*Art Camp: Tattoo Techniques & Treasure –taught by Julie Lear*

**July 23**

*Kids: Fun with Clay: Pinch pot Animals* – taught by Amy Kling

**July 30**

*Kids: Poetry in Collage* – taught by Duffy DeFrance

## **TOURS**

**July 2**

Project InSECT tour – West Liberty Library

**July 8**

Monsanto Butterfly Garden Field Trip

## **OTHER**

**July 1**

Lear presented outreach programs at the Library

**July 7**

Lear presented outreach programs to Y Variety Arts

**July 10**

Lear presented outreach programs to Y Teen Leaders

**July 17**

Lear presented outreach programs at the Art Center - Storytime

## **ACQUISITIONS**

- Miscellaneous items owned by Laura Musser McColm, Edwin McColm and other family members – Gift of Elizabeth Spies
- Group of Art Magazines – Gift of Carol Steinmetz
- Group of Art books and writer's files – gift of Marilyn Jackson
- Miscellaneous old textiles, mostly doilies – gift of Rick and Sue Smith
- Postcard stamped 1907, penny stamp – gift of Gail and Steven Lee.
- 9 postcards of Muscatine Stamped from 1907-1918 – gift of Mr. Keith Brookhart
- Round cut out of Courthouse floor from 1970's – Gift of Douglas Varner-Jones
- Porcelain doll and two dresser sets – gift of Kristen Godeke
- Bible of Elizabeth Carlson's which was a gift from Laura Musser McColm – gift of Robert Carlson and Linda Coder
- 56 miscellaneous Christmas ornaments –purchase from the general trust
- Four Children's books and child's toy "The New Pretty Village, Rip Van Winkle House Set" – gift of Sally Anderson
- Repro photo of "Hinie and his Orchestra" – gift of Marvin Kreiger
- 24 cabinet cards – gift of Nancy Woodard

Respectfully submitted,

Barbara C. Christensen

Director

lb

**KLZ INCORPORATED**

1115 Sunrise Circle  
Muscatine IA 52761

Aug. 2, 2008

To: Barb

From: Maria

Re: Education Coordinator's Report, July 2008

Our regular summer programs began in July, and we had a very enjoyable month. As you can see, enrollment has been pretty consistent over the past three years despite the ever increasing number of other activities for children in Muscatine. The increase in over-all attendance, July 2007, is accounted for by the fact that last year our Ice Cream Social took place in July.

Our Wednesday Kids' Workshops began this month with a two-part clay class taught by Amy Kling. On July 9 the students created animals using the pinch-pot technique. They met again on July 23 to paint their creations. On July 16, Julie Lear taught a printmaking technique called collography. The students collaged low-profile items onto matte board, inked them, and ran their creations through our press. Duffy De France taught a workshop combining collage and poetry on July 30. The students discussed how to capture real-life events in art, selecting appropriate items and writing poems about their "events." Our July

Family Days theme was "Clay Day." The little ones, led by Julie Lear, experimented with three types of clay and the older students made beads from Sculpey and created friendship bracelets. Our always popular "Music for Tots" with Julie Lear also began this month. Amy Kling led a field trip to the Monsanto Butterfly Garden. The weather was beautiful, and the students enjoyed drawing the flowers and insects at the garden. Our thanks to Connie Veach from Monsanto and to Muscabus for providing our transportation. Vada Baker instructed students in creating an acrylic seashore scene on July 10. Unfortunately we did not meet our minimum enrollment for either of our adult Red Barn Studio craft projects in July.

Our main outreach event this month was craft day at the library. Julie Lear and I helped Betty Collins' story time kids create spider headbands, going along with the "insect" theme of this year's summer reading program. On July 17 Betty's kids came here to the Art Center for a program about the Japanese Garden. Betty read a short story about counting in Japanese, and then the kids (and parents) acted out a short play I had written adapting the myth of the Torii Gate. I made the small props for the play, and Julie Lear created a wonderful cave and a gate for the roosters. The script and props are now available for school tours and other outreach groups who wish to focus on the Japanese Garden.

On July 7 Julie Lear and the Y Variety Arts group created Grant Wood collages, and on July 10 she created sand castles with the Y Teen Leader group, using an air-drying sand clay.

I gave one Project Insect tour on July 2 for the West Liberty Library summer program.

There were no birthday parties scheduled in July.

I am currently working on support of our summer classes and planning of our fall and winter semesters. As time allows, I will also re-write the room descriptions for the mansion hand-outs.

Let me know if you have anything else to add to the list.

**Muscatine Art Center Education Department  
2008 Summer Attendance Report**

**July 2008**

Date	Event	Students enrolled	
<u>Attendance</u>			
Tues. July 1	Outreach: Crafts at the Library	--	
194	Outreach: Adventures in Art	--	--
Wed. July 2	Tour: Project InSECT (West Liberty Library)	--	
15			
Thurs. July 3			
Fri. July 4	ART CENTER CLOSED		
Sat. July 5			
Sun. July 6			

<b>Totals for week (July):</b>		--	
<b>209</b>			
Mon. July 7	Outreach: Y Variety Arts (Grant Wood collage)	--	
12			
Tues. July 8	Outreach: Adventures in Art	--	2
	Field trip: Monsanto Butterfly Garden ID 5090	5	
5			
Wed. July 9	Music for Tots ID 5068 & 5069	33	
65			
	Kids: Fun with Clay: Pinch-pot Animals ID 5085	12	
9			
Thurs. July 10	Family Days: Clay Day ID 5062	13	
19			
	Summer Studio: Seashore Scene ID 5092	8	
12			
	Red Barn Studio: Hummingbird Gourd Nests ID 5097	cancelled-low	
enrollment			
	Outreach: Y Teen Leaders: Sand Castles	--	
12			
Fri. July 11	Family Days: Clay Day ID 5063	9	
18			
	Family Days: Friendship Bracelets ID 5064	13	
14			
	Teen workshop: Bigger than Life ID 5096	cancelled-low	
enrollment			
Sat. July 12			
Sun. July 13			
	<b>Totals for week:</b>	<b>93</b>	
<b>168</b>			
Mon. July 14			
Tues. July 15	Outreach: Adventures in Art	--	--
Wed. July 16	Music for Tots ID 5068 & 6069	34	
63			
	Kids: Two-Colored Collographs ID 5086	7	
7			
Thurs. July 17	Outreach: Story time at the Art Center	--	
29			
Fri. July 18	Teen Workshop: Bigger than Life ID 5096	cancelled-low	
enrollment			
Sat. July 19			
Sun. July 20			
	<b>Totals for week:</b>	<b>44</b>	
<b>99</b>			



Mon. July 21			
Tues. July 22	Adventures in Art	--	--
Wed. July 23	Music for Tots ID 5068 & 5069		34
68			
	Kids: Fun with Clay: Pinch pot Animals ID 5085		12
8			
Thurs. July 24	Summer Studio: Hummingbird & Nest ID 5093		cancelled-low
enrollment			
	Red Barn Studio: Garden Gazing Ball ID 5098		cancelled-low
enrollment			
Fri. July 25	Teen workshop: Bigger than Life ID 5096		cancelled-low
enrollment			
Sat. July 26			
Sun. July 27			
	<b>Totals for week:</b>		<b>46</b>
	<b>76</b>		
Mon. July 28	Outreach: Y High School Kids – Julie L.		cancelled-low
enrollment			
Tues. July 29	Adventures in Art	--	2
Wed. July 30	Music for Tots ID 5068 & 5069		34
66			
	Kids: Poetry in Collage ID 5087		6
7			
Thurs. July 31			
	<b>Totals for week (July):</b>		<b>40</b>
	<b>75</b>		
	<b>Totals for July 2008:</b>	<b>223</b>	<b>627</b>
	Totals for July 2007:	249	875
	Totals for July 2006:	211	386