

## **Regular Meeting of the Board of Trustees, Muscatine Art Center** **January 17, 2008**

**Present:** Jan Henderson, Mark Huddleston, Mike Knott, Dave Meloy, Scott Natvig, Tom Spread, and Mary Wildermuth

**Absent:** Eric Knoernschild, and Marilyn Wick

**Staff:** Barb Christensen

**Visitors Speak:** No visitors in attendance

**Minutes:** It was moved by Tom Spread and seconded by Mark Huddleston that the minutes of the December 20, 2007 Board Meeting be approved. Motion carried.

**Bills:** It was moved by Mark Huddleston and seconded by Jan Henderson to approve the monthly bills totaling \$13,130.90 for payment. Motion carried.

### **COMMITTEE REPORTS**

**Collections:** No Report

**Building & Grounds:** No Report

**Finance & Budget:** Longtin discussed a collaborative effort with the library to bring an insect-related exhibit to the MAC. In conjunction with a bug (insect) collection at the Discovery Center and a “bug” theme for the summer reading program at the library, the MAC would exhibit a collection of insect-related art. The exhibit will run during April, May and June.

**Long-Range Planning:** Plans have been made to hold a joint meeting of the two Long-Range Planning Committees from the MAC and the library on January 24.

**Personnel:** Andy Tabor has been released by his doctor to return to work.

A retirement party for Cindy Carver was held at the MAC on January 9th.

**Program/Publicity:** The current exhibition in the Stanley Gallery is a collection of photos/cabinet cards depicting individuals with musical instruments. Musical events are planned in conjunction with this exhibition through the months of January and February. The first performance was held on January 17<sup>th</sup>.

Barb is still discussing the possibility of publishing a joint newsletter with the library and several other cultural entities in town.

**Education Coordinator's Report:** Report was received for review.

**Director's Report:** Report was received for review. Copies of the final Support Foundation Report and the proposed 2008 budget were distributed for review. The budget request for the coming year is \$71,000.

**Unfinished Business:** The City budget review meeting for the MAC budget is scheduled for February 2 at approximately 12:30. It will be held in the City Hall basement conference room. Trustees are encouraged to attend.

**New Business:** The MAC would like to adjust Thursday night hours to allow Staff to work straight through to a 7:00 PM closing in lieu of closing between 5:00 and 7:00 and re-opening until 9:00 PM. The Board meeting time would have to be changed to 5:30 PM. There was general agreement among the Trustees present but Barb will discuss the issue with the Friends Board before the proposal is formalized. If the change is made, the new hours would begin in March.

**Adjourn:** A motion was made by Dave Meloy and seconded by Mary Wildermuth to adjourn the meeting. Motion carried.

Respectfully submitted,  
Michael J. Knott , Secretary

**DIRECTOR'S REPORT**  
**For the month of December 2007**  
**January 17, 2007**

Total number of visitors for December 2007

751

Total number of visitors for December 2006

737

Total number of visitors Year-to-Date 2007

16,522

Total number of visitors Year-to-Date 2006

16,516

All figures include outreach program participants

**EXHIBITIONS (in the month of December)**

**Through December 23, 2007**

*Picture Stories: A Celebration of African American Illustrators*

**Through December 23, 2007**

*23 Art Experiments* by Dan Rohde

**EXHIBITIONS (currently on view – January)**

**Through February 24, 2008**

*The Power of Music: Photographic Portraits of Americans and their Musical Instruments, 1860-1915*

**CLASSES**

**December 1**

*Gingerbread house Workshop* – taught by Julie Lear

**December 7**

*Music For Tots* - taught by Julie Lear (two sessions)

**December 5**

*Art for Tots: Happy Holidays* – 2 sessions taught by Julie Herold

**December 8**

*Santorama* – taught by Julie Lear

**December 13**

*One Stroke Glass Blocks* - taught by Vada Baker

**December 19**

*Art for Tots: Ho Ho Ho* – 2 sessions taught by Julie Herold

**TOURS**

**December 5**

Columbus Junction High School

**December 13**

Catholic Daughters

**OTHER**

**December 3**

Lear presented outreach programs at the Y

**December 4**

Lear and Norton presented programs at the Musser Public Library

**December 6**

Homeschool programs held at the Art Center

Lear and Norton presented Story time for the Musser Public Library in the

Music Room

**December 9**

Birthday Party in the Studio

**December 13**

Lear presented outreach programs at the Y

**December 16**

Piano recital held in Music Room

**ACQUISITIONS**

- Muscatine Ephemera. Muscatine Art Center Support Foundation purchase.

Respectfully submitted,

Barbara C. Christensen  
Director

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**KLZ INCORPORATED**  
1115 Sunrise Circle  
Muscatine IA 52761

January 8, 2008

To: Barb

From: Maria

Re: Education Coordinator's Report, December 2008

The fall semester has ended. As you will note on the attendance report summary, this year enrollment in our regularly scheduled classes was down somewhat compared with the past two years. This drop in numbers was accounted for by the discontinuation of our "Pet Rock Studio" after-school program and a reduction in attendance in Julie Herold's "Art for Tots" program. "Art for Tots" is facing stiff competition from her nature classes at the Discovery Center, which have been offered at a much reduced fee. "Pet Rock" was discontinued because Duffy De France no longer wanted to teach the class and we have not yet been able to find a replacement for that time slot. We have substituted our "School's Out Specials" but there are only a few of these each semester and we have not yet developed a following for this program.

I hope to reinstate our Wednesday after-school program as soon as a good instructor becomes available. Vada Baker has also temporarily cut back on the number of "Red Barn Studio" adult workshops she is offering on Thursday evenings. She plans to increase her workshops again in the Spring semester. Although the number of students participating in our paid classes has decreased, our outreach numbers have continued to increase over the past three years.

There were two Saturday Kids' Workshops in December, both taught by Julie Lear. On December 1 she taught our annual "Gingerbread House Workshop." This year we tried a different pattern for the house and it was quite an adventure. On Dec. 8 we wrapped up our Kids' workshops with "Santorama: Hot Air Santa" in which the kids created Victorian-style Christmas ornaments featuring Santa in a hot air balloon.

There was no "School's Out Special" in December.

There was one Red Barn Studio, "One-stroke Glass Blocks," taught by Vada Baker. This Thursday evening workshop was designed for adults.

Julie Lear taught outreach programs for the Y Teen Leaders and Variety Arts group (Recycled Christmas Card Ornaments), and High School kids (Gingerbread Houses), as well as one for the Hodgepodge Kids from Big Brothers, Big Sisters (Japanese Lanterns). She and I also hosted our annual St. Nicholas Day Workshop for Betty Collins' Library Story Time at the Art Center.

The advanced art classes from Columbus High School came for a field trip on Dec. 5 to view the African-American illustrators exhibit. They had been given one of the illustrators in the exhibit to research and gave reports on their “artists.” On Dec. 13, Julie Lear conducted a mansion tour for Catholic Daughters. I presented a program on Cultural Diversity in museums for Leadership Muscatine on December 12<sup>th</sup>. Julie and I also organized and set up an exhibit of artwork by our students at the Musser Library, which will be on display through the end of January.

There was one birthday party scheduled in December.

Our winter program begins on January 16<sup>th</sup>. In addition to facilitating our winter classes, outreach programs and tours, I am currently working on plans for our spring and summer 2008 semesters.

Let me know if you have anything else to add to the list.

**Muscatine Art Center Education Department  
2007 Fall Attendance Report**

**December:**

Sat. Dec. 1			
Sun. Dec. 2	Gingerbread House Workshop (Family) ID 4082	21	
30			
	<b>Totals for week (December)</b>	<b>21</b>	<b>30</b>
Mon. Dec. 3			
Tues. Dec. 4	Outreach: Adventures in Art	--	--
Wed. Dec. 5	Art for Tots: Happy Holidays ID 4066 & 4067	13	
26			
	Little Mr. Manners ID 4087	cancelled – low enrollment	
	Tour: Columbus Junction High School	--	
	10		
Thurs. Dec. 6	Outreach: Y Teen Leaders (Julie L.)	--	13
	Outreach: Story Time at MAC (Julie L. & Maria)	--	
	12		

	Outreach: Homeschool Assistance Gingerbread Wkshp	--	
	51		
Fri. Dec. 7	Music for Tots, late fall ID 4072 & 4073	35	
53			
Sat. Dec. 8	Kids Workshop: Santorama: Hot Air Santa ID 4083	11	
12			
Sun. Dec. 9			
	<b>Totals for week:</b>	<b>59</b>	
<b>177</b>			
Mon. Dec. 10	Outreach: Y Variety Arts (Julie L.)	--	
13			
	Outreach; Y High School Kids (Julie L.)	--	
17			
Tues. Dec. 11	Outreach: Adventures in Art	--	--
Wed. Dec. 12	Art for Tots: Ho Ho Ho ID 4068 & 4069	cancelled – early	
dismissal			
	Little Mr. Manners ID 4087	cancelled – low enrollment	
	Outreach: Leadership Muscatine (Maria)	--	
16			
Thurs. Dec. 13	Red Barn Studio: One-stroke Glass Blocks ID 4093	7	
7			
	Tour: Catholic Daughters (Julie L.)	--	
14			
Fri. Dec. 14			
Sat. Dec. 15			
Sun. Dec. 16			
	<b>Totals for week:</b>	<b>7</b>	
<b>67</b>			
Mon. Dec. 17			
Tues. Dec. 18			
Wed. Dec. 19	Art for Tots: Ho Ho Ho ID 4068 & 4069	14	
18			
Thurs. Dec. 20			
Fri. Dec. 21			
Sat. Dec. 22			
Sun. Dec. 23			
	<b>Totals for week:</b>	<b>14</b>	
<b>18</b>			
Mon. Dec. 24	Art Center closed (Christmas Eve)		
Tues. Dec. 25	Art Center Closed (Christmas)		
Wed. Dec. 26			
Thurs. Dec. 27			
Fri. Dec. 28			

Sat. Dec. 29  
Sun. Dec. 30  
Mon. Dec. 31 Art Center closed (New Year's Eve)

	<b>Totals for December 2007:</b>	<b>101</b>	<b>292</b>
	Totals for December 2006:	164	502
	Totals for December 2005		208
400			
	<b>Totals for Fall Semester 2007:</b>	<b>708</b>	
<b>3403</b>			
	Totals for Fall Semester 2006:	846	
3011			
	Totals for Fall Semester 2005:	742	
2853			