



City of Muscatine



AGENDA ITEM SUMMARY

DATE: 05/06/21

STAFF

Carol Webb, City Administrator

SUBJECT

Agreement between the City of Muscatine and Senior Resources to support the provision of Senior Resident Services.

EXECUTIVE SUMMARY

The purpose of this item is to recommend approval of a Senior Services Agreement between the City of Muscatine and Senior Resources. This agreement provides Senior Resources with an allocation of \$25,000 for fiscal year 2021/2022 to support their mission of promoting and providing programs to enhance the quality life of seniors in Muscatine.

Staff recommends approval of the agreement.

BACKGROUND/DISCUSSION

For over 40 years, the City has provided financial support to Senior Resources (or their predecessor, The Commission on Aging) to support their mission of promoting and providing programs to enhance the quality of life of seniors in Muscatine. During the FY2021/2022 budget process, City Council requested that this arrangement be memorialized in an agreement between the two parties.

As part of the agreement, Senior Resources will continue to provide the following services:

- **Adult Day Program.** Provide a home away from home for seniors in need of care, support or companionship and offers relief and education for caregivers and family members.
- **Chore Services.** Chore services that address lawn maintenance and snow removal for senior citizens.
- **Home Repair Program.** Assist senior citizens to remain safe within their home, providing small household repairs and modifications to help seniors remain as independent as possible.
- **Meals on Wheels.** Provide nutritional meals and a daily friendly contact for seniors in need.
- **SHIIP - (Senior Health Insurance Information Program).** Serve as the local sponsor for the State of Iowa Insurance Division's SHIIP Program. Trained SHIIP volunteers provide up-to-date counseling on

topics related to Medicare, Medicare Supplements, Long Term Care Insurance and other health insurance issues.

- **Outreach Services.** Provide advocacy and assistance to seniors attempting to navigate the health care assistance system, including assistance with paperwork, coordination of community services, and help searching for programs and funding for seniors in need.
- **Property Tax / Rent Refund.** Assist clients with Property Tax Credit and Rent Refund forms from February through May each year.
- **Caregiver Resources.** Offer varied services and resources to support caregivers and friends providing care for seniors.
- **Durable Medical Equipment Lending Closet.** Provide durable medical equipment on loan for those in need.
- **Therapy Tub/Bathing Services.** Offer therapy tub and shower to assist caregivers in providing aqua therapy and hygienic support.
- **Caregiver Support.** Provide a location for caregivers to meet, educate and support other members of the Muscatine community.

Senior Resources may from time to time add or eliminate the services above. Senior Resources will provide the City Council timely notice of any substantial change in services provided.

CITY FINANCIAL IMPACT

The agreement requires the City to provide \$25,000 to Senior Resources for FY 2021/2022. This funding is included in the Council-approved FY2021/2022 budget.

ATTACHMENTS

Proposed Senior Resident Services Agreement

AGREEMENT
SENIOR RESIDENT SERVICES

AGREEMENT, by and between the CITY OF MUSCATINE, IOWA (hereinafter referred to as the “City”) and Senior Resources.

WHEREAS, the Muscatine City Council provides for the annual allocation of funds to Senior Resources to support their mission of promoting and providing programs to enhance the quality of life of seniors in the Muscatine community; and

WHEREAS, Senior Resources offers expertise in how to support seniors to make their lives more manageable and allows them to stay in their own homes;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- I. **RECEIPT OF CITY FUNDS.** The City agrees to allocate \$25,000.00 for fiscal year 2021/2022 to Senior Resources for use as directed within this Agreement. Such funds shall be paid in quarterly payments of \$6,250 in the months of July, October, January, and April. The City retains the right to unilaterally adjust the amount of any disbursement if the City determines that insufficient public funds exist to provide funds to Senior Resources at the level indicated in this Agreement. The City will take appropriate measures to provide timely notice to Senior Resources if a need arises to adjust disbursement amounts.
- II. **USE OF CITY FUNDS.** As a condition of the receipt of City funds set forth in Paragraph 1 above, Senior Resources agrees to provide the following programs and services:
 - A. **Adult Day Program.** Provide a home away from home for seniors in need of care, support or companionship and offers relief and education for caregivers and family members.
 - B. **Chore Services.** Chore services that address lawn maintenance and snow removal for senior citizens.
 - C. **Home Repair Program.** Assist senior citizens to remain safe within their home, providing small household repairs and modifications to help seniors remain as independent as possible.
 - D. **Meals on Wheels.** Provide nutritional meals and a daily friendly contact for seniors in need.
 - E. **SHIIP - (Senior Health Insurance Information Program).** Serve as the local sponsor for the State of Iowa Insurance Division’s SHIIP Program. Trained SHIIP volunteers provide up-to-date counseling on topics related to Medicare, Medicare Supplements, Long Term Care Insurance and other health insurance issues.
 - F. **Outreach Services.** Provide advocacy and assistance to seniors attempting to navigate the health care assistance system, including assistance with paperwork, coordination of community services, and help searching for programs and funding for seniors in need.

- G. **Property Tax / Rent Refund.** Assist clients with Property Tax Credit and Rent Refund forms from February through May each year.
- H. **Caregiver Resources.** Offer varied services and resources to support caregivers and friends providing care for seniors.
- I. **Durable Medical Equipment Lending Closet.** Provide durable medical equipment on loan for those in need.
- J. **Therapy Tub/Bathing Services.** Offer therapy tub and shower to assist caregivers in providing aqua therapy and hygienic support.
- K. **Caregiver Support.** Provide a location for caregivers to meet, educate and support other members of the Muscatine community.
- L. Other services as the City and Senior Resources agree are feasible, necessary, and appropriate to support seniors in the community.

III. **REPORTING.** As a condition of the receipt of City funds set forth in paragraph I, Senior Resources shall present to the City Council a report that describes the activities conducted under the Agreement and the activities planned for the coming year. This report (and any requests for additional funds) shall be submitted in December so that it can be considered as part of the City's budget for the next fiscal year. City Council shall determine the final budget allocation for Senior Resources for the following fiscal year in March when the City's budget is adopted. Senior Resources may from time to time add or eliminate services listed in paragraph II. Senior Resources shall provide the City Council timely notice of any substantial change in services provided.

IV. **LIMITATION OF AUTHORITY.** No action by Senior Resources shall be binding upon, or constitute an expression of, the policy of the City.

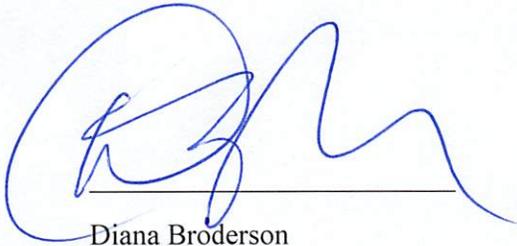
V. **WITHOLDING OF PAYMENT.** The City shall retain the authority to withhold any and all payments to Senior Resources if, in the sole judgment of the City, the proposed or continued use of the funds violates the terms of this Agreement, any applicable law, or is contrary to the appropriate use of public funds.

VI. **MISCELLANEOUS.** This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by the laws of the State of Iowa. This Agreement and all other agreements, exhibits, and schedules referred to in this Agreement constitute(s) the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings or agreements of the parties. If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid

provisions or part thereof shall be stricken from this Agreement, and such provision shall not affect the legality, enforceability, or validity of the remainder of this Agreement.

VII. TERM. This Agreement shall be effective July 1, 2021 and shall terminate on June 30, 2022, unless renewed by mutual agreement of the parties. The Agreement may be terminated by either party by a written ninety (90) day notice. Upon termination, disbursement of funds to Senior Resources as outlined in the Agreement will cease.

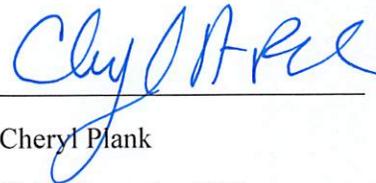
SIGNED this 6 day of May, 2021,



Diana Broderson

Mayor

City of Muscatine



Cheryl Plank

Chief Executive Officer

Vision 20/20

ATTEST:



City Clerk